

AGENDA
REGULAR MEETING OF THE CARO CITY COUNCIL
July 15, 2024, 6:30 P.M.

CALL TO ORDER (Pledge of Allegiance)

AGENDA APPROVAL

PUBLIC COMMENTS/VISITORS

COMMUNICATION:

1. MML Convention 2024 Information

CONSENT AGENDA:

1. Regular Council Meeting Minutes – June 17, 2024
2. Regular Council Meeting Minutes – July 1, 2024
3. Invoices
4. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement Report – Randall Heckroth

REGULAR AGENDA:

1. Resolution Authorizing Issuance of Wastewater System Revenue Bonds Series 2024 (Junior Lien)
2. Tuscola County Fairground Camping Discussion
3. Schedule Council Vacancy Interviews

ITEMS POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Mayor Snider)
2. Chamber of Commerce (Manager)
3. Downtown Development Authority (Kish)
4. Fair Board (Iseler)
5. Parks & Recreation (White)
6. Planning Commission (Vacant)
7. Tuscola County Board of Commissioners (Iseler)
8. Zoning Board of Appeals (Mayor Snider)
9. Indianfields Township (Manager)
10. Almer Township (Campbell)

MAYOR'S REPORT – Written report submitted.

MANAGER REPORT – Written report submitted.

CLERK'S REPORT – Written report submitted.

TREASURER'S REPORT – Written report submitted.

ADDITIONAL PUBLIC COMMENTS

ADJOURN

.....

Scott Czasak

From: Michigan Municipal League <events@mml.org>
Sent: Monday, June 17, 2024 4:27 PM
To: Scott Czasak
Subject: Register for Convention 2024!



MICHIGAN MUNICIPAL LEAGUE CONVENTION2024

— Sept 11-13 —

Mackinac Island | convention.mml.org

Join Us on Mackinac Island

September 11–13 | Grand Hotel, Mackinac Island

The League invites you to attend Convention this fall at the Grand Hotel! Work is underway to bring local leaders like you engaging content, including sessions on:

- Artificial intelligence (AI)
- Creating thriving communities
- Housing solutions
- Supporting your community's small businesses
- Public safety
- Placemaking
- Reducing/Eliminating greenhouse gases
- And more!

Visit the Convention website [here](https://convention.mml.org) to access the agenda.

All League event registrations now take place in the Portal. If you haven't already created your League Portal profile, it's quick and easy: visit my.mml.org and follow the instructions on the login page. Once you have

created your profile, navigate to the menu on the lefthand side of the page and click on Event Registration.

If you have any questions about the Portal or have any technical issues, email portalhelp@mml.org for assistance.

Our early bird registration rate runs through Friday, August 2.
We expect a sell out event, so don't delay securing your spot!

Hotels

The League has hotel blocks at the Grand Hotel and Mission Point Resort.

Please note that you need to register for the event before you can book your hotel. Booking information will be provided in your registration confirmation email.

More You Won't Want to Miss

- Welcome Reception on the picturesque West Front Porch at the Grand Hotel.
- **2024 Community Excellence Award** finalist presentations, voting, and winner announcement.
- Networking opportunities with other local leaders.

We hope to see you there!

[Register Today](#)

[More Event Information](#)

Thank you to our sponsors!

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2024 MML Convention

[Log In to Register](#)

When and Where

Start Date

9/11/2024 1:30 PM EDT

End Date

9/13/2024 12:00 PM EDT

Location

Grand Hotel

City

Mackinac Island

State/Province

MI

The Michigan Municipal League's annual Convention brings together local officials, city managers, mayors, council members, municipal attorneys, and others for a three-day conference, giving them an opportunity to connect and learn about what's important in communities throughout Michigan.

Convention 2024 attendees will leave this year's event with:

- **Activation** — a compelling desire for action to activate their community, councils, and members to embrace inspiration and new ideas.
- **Empowerment** — a deep belief that they have the power to affect prosperity, quality of life, and sense of trust and belonging within their community.
- **Innovation** — a changed perspective to look at their communities through an innovative lens.
- **Optimism** — a positive outlook about future prosperity, quality of life, and sense of trust and belonging within their community.
- **Tangible tools** — meaningful information and tools that help them access resources and create change.

Register by Email

Click [here](#) for a fillable PDF registration form.

Cost Per Person

Early Bird Registration (on or before August 2)

- MML Full & Associate Members/BAP
Participants: \$595
- Nonmember Government Entities/MML
Fund & Pool Program Members: \$950

Regular Registration (after August 2)

- MML Full & Associate Members/BAP
Participants: \$695
- Nonmember Government Entities/MML
Fund & Pool Program Members: \$950

Onsite Registration (September 11-13)

- MML Full & Associate Members/BAP
Participants: \$745
- Nonmember Government Entities/MML
Fund & Pool Program Members: \$1000

Additional Registration Options

- Guest: \$250 (*Includes attendance at Wednesday welcome reception and Thursday vendor reception*)
- Student: \$250
- First Time Attendee Lunch: Registration Required
- Michigan Association of Mayors (MAM)
Affiliate Breakfast: Registration Required
- Michigan Black Caucus of Local Elected Officials (MBC-LEO) Affiliate
Breakfast/Annual Meeting: Registration Required
- Michigan Women in Municipal Government (MWIMG) Affiliate Lunch: \$35

For attendees staying at the Grand Hotel, breakfast and dinner, as well as lunch on September 11 and 12, are included with the cost of your room. For those staying off property, meal tickets can be purchased directly from the Grand Hotel for the main dining room. This applies to all conference and affiliate meals.

For the Convention agenda and program details, check the event webpage.

Registration Deadlines

Online registration and cancellation deadline is
Monday, September 2nd at 5:00 pm.

(<https://blogs.mml.org/wp/events>)

General Information

 / HOME ([HTTPS://BLOGS.MML.ORG/WP/EVENTS](https://blogs.mml.org/wp/events)) / GENERAL INFORMATION

Conference Mobile App

Download the free Convention mobile app on your smartphone from your app store by searching for “Michigan Municipal League.” The app will have exclusive information, education session evaluations, and notifications so you won’t miss anything. Available after September 1!

Social Media

Stay connected with all that is going on at Convention and with the League year-round by following the League on LinkedIn (<http://www.linkedin.com/company/mmleague>), Facebook (<http://www.facebook.com/mmleague>), X (Twitter) (<http://www.twitter.com/mmleague>), and Instagram (<http://www.instagram.com/mmleague>). For the latest Convention updates, be sure to follow #mmlconv.

Name Badges

Convention name badges must be worn to gain admission to educational, meal, and social functions.

Guest Activities

Guests can be registered with Convention attendees to participate in the Welcome Reception. Guest registration does not include admittance to the Convention General Sessions or Breakout Sessions.

Explore Mackinac Island

Explore all that Mackinac Island has to offer. Check out recommended places (<https://www.mackinacisland.org/do/>) to visit during your time on the island! (<https://blogs.mml.org/wp/events>)

Meals

For attendees staying at the Grand Hotel, breakfast and dinner, as well as lunch on September 11 and 12, are included with the cost of your room. For those staying off property, meal tickets can be purchased directly from the Grand Hotel for the main dining room. Rates for non-hotel guests are as follows: breakfast \$29.13, luncheon buffet \$37.76, and dinner \$85.23. This applies to all conference and affiliate event meals.

Grand Hotel Dress Code

Per the Grand Hotel website, during the day, casual resort clothing is appropriate. After 6:30 p.m., dresses, skirts, blouses, dress sweaters, and dress slacks for ladies are preferred, while gentlemen are required to wear a suit or sport coat, necktie, and dress pants; no denim or shorts. This applies for all areas inside the hotel with the exception of the Cupola Bar.

Community Excellence Awards

Voting will take place at the Community Excellence Award voting table on Wednesday, September 11, 4–5:30 p.m., and again on Thursday, September 12, 8 a.m.–6 p.m.

Evaluations

Evaluation surveys for Breakout Sessions will be available exclusively on the Convention mobile app. An evaluation survey for the overall Convention experience will be emailed following the conclusion of the event.

Core Legislative Principles

In accordance with the League Bylaws, the Board of Trustees will consider statements of policy in advance of the annual meeting. Clerks from member municipalities will be notified when the 2024–2025 proposed League Core Legislative Principles are available on the League website.

ICMA Core Competency Credits

The International City/County Management Association (ICMA) offers a voluntary credentialing program to recognize professional local government managers and to promote lifelong learning. To assist managers who are considering or already participating in the program, the League will list one or more of ICMA's 18 core competency (CC) areas for each of the Convention sessions.

Convention Courtesy Reminders

- Please be on time for sessions.
 - Please take conversations into the hallway, rather than chatting while a session is in progress.
 - Please turn off the ringer on your cell phone during the sessions. The speakers and the audience will appreciate your courtesy.
-

(<https://blogs.mml.org/wp/events>)

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Full Agenda

[🏠](#) / [HOME \(HTTPS://BLOGS.MML.ORG/WP/EVENTS\)](https://blogs.mml.org/wp/events) / FULL AGENDA

Tuesday

Wednesday

September 11, 2024

11 a.m.–7 p.m.

Conference Registration Open

12–1 p.m.

First Time Attendee Lunch (pre-registration required)

Cottage Restaurant

12–1:30 p.m.

Networking Lunch

Main Dining Room

1:30–4 p.m.

Opening General Session & Community Excellence Award

Presentations

(<https://blogs.mml.org/wp/events>)

An Honest Look at Creating Thriving Communities

Theatre

Local leaders around our state are working to put Michigan in the best position for our future by creating thriving communities. This work requires us to take an honest look at where we are, where we want to go, and what we intrinsically know about accomplishing it. Let's leave behind the old notion of what our communities used to look like (and why), explore what they should look like now, and how we can work together for Michigan's future. Join us for this candid and inspirational session from Michigan Municipal League CEO and Executive Director, Daniel Gilmartin.

Speaker

Daniel P. Gilmartin, CEO and Executive Director, Michigan Municipal League

4–5:30 p.m.

CEA Tables and Voting

Art Gallery

4–4:30 p.m.

Delegate Check-In

Grand Pavilion

4:30–5:30 p.m.

Annual Business Meeting

Grand Pavilion

6–7 p.m.

Welcome Reception

West Front Porch

Thursday

(<https://blogs.mml.org/wp/events>)

Friday

(<https://blogs.mml.org/wp/events>)

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Tuesday

Wednesday

Thursday

September 12, 2024

7 a.m.–6 p.m.

Conference Registration Open

7:30–9 a.m.

Networking Breakfast

Main Dining Room

7:30–9 a.m.

Michigan Association of Mayors Annual Meeting & Breakfast (pre-registration required)

Cottage Restaurant

8 a.m. – 5 p.m.

(<https://blogs.mml.org/wp/events>)
CEA Tables and Voting

Art Gallery

9–10:30 a.m.

Morning General Session

Cities from a National Perspective

Theatre

Gain a national perspective on the state of cities from the CEO and Executive Director of the National League of Cities (NLC), Clarence E. Anthony. NLC has been touring the country for the last year celebrating their 100th anniversary. This tour has provided them with first-hand accounts of how cities are doing around the country. Clarence will give his insight on how we as a nation are changing cities and the role cities have in changing the nation.

Speaker

Clarence E. Anthony, CEO and Executive Director, National League of Cities (NLC)

10:30–10:45 a.m.

Networking Break

10:45–11:45 a.m.

Breakout Sessions

Opportunities for Philanthropic Partnerships in Housing Investment

Many new financial tools and resources for housing projects are available for our municipalities. Yet implementation remains elusive, and costs continue to rise. Philanthropic support can help bridge the persistent gap in gathering capital for housing projects. Their support provides additional strategies, resources, and funds that will not add to the financial burden of projects. Learn about what opportunities exist and how your community can benefit from these partnerships.

Implementing AI in Our Municipalities

Experts from the University of Michigan will present information about artificial intelligence (AI) in the municipal space from their new white paper. They will explore how AI can be used to improve the efficiency, quality, and sustainability of municipal services. They will also discuss the current and potential applications of AI in various domains. Attendees will gain understanding about the key factors and considerations for designing and deploying AI solutions in a municipal context and identify the opportunities and risks of using AI to enhance municipal services.

Reducing or Eliminating Greenhouse Gas Emissions from Municipal Operations and Beyond

The cohort of the City of Madison Heights, in partnership with Ferndale, Oak Park, and the Lamphere School District, were recently awarded \$500K by the Department of Energy to create a regional decarbonization plan. Their project is one of two in Michigan selected and one of 40 in the nation. Come learn how they are embracing energy efficiency as a strategy for keeping their fiscal house in order. Madison Heights has been investing in energy efficiencies in their operations since 2008. They will share their learnings and how this transformational project for the region will reduce climate emissions on a regional level.

Thriving Communities Deep Dive

Building off what was discussed in our general sessions, League staff will unveil some of our work. This session is for communities who want to learn more and get involved with developing our next steps. We will also have a Q&A and the opportunity to test out some of our prototype tools!

Council-Manager Relationships

Back by popular demand! Now more than ever, building relationships and understanding the roles of city council and how they can interact with their administration is critical to the success of our communities. When the relationship between the city manager and city council breaks down, forward motion slows, time and resources are wasted, trust and respect are damaged, and, ultimately, the community will not get what it deserves. Come hear from both sides of the equation and learn first hand about the appropriate roles for elected officials and managers, what strategies can be put into place to help build a productive relationship, and hear examples directly from some seasoned elected officials and managers.

11:45 a.m.–1 p.m.

Networking Luncheon

Main Dining Room
(<https://blogs.miml.org/wp/events>)

11:45 a.m.–1 p.m.

Michigan Women in Municipal Government Affiliate Luncheon (additional fee and pre-registration required)

Cottage Restaurant

1–2:30 p.m.

Afternoon General Session

Theatre

Michigan as a Placemaking Leader

Michigan has been a leader in placemaking for over a decade. We have seen the impact it has had in our communities, and we should bring awareness to this amazing work. We are a state already known for its beauty, resilience, and grit, and we have an opportunity to expand this recognition. This session will recount, reflect, and build on Michigan's unparalleled leadership in the global placemaking movement with one of the top experts in the world, who has more than 20 years of experience working in placemaking, Ethan Kent.

Speaker

Ethan Kent, Executive Director, PlacemakingX

2:30–2:45 p.m.

Networking Break

2:45–3:45 p.m.

Breakout Sessions

Equitable Small Business Ecosystems: Tangible Ways to Support Your Business Community

The success of our member communities is directly connected to the success of their local economies. The League and MML Foundation's Local Economies Initiative explores local small business and entrepreneurship systems within smaller (https://blogs.mml.org/wp/events) communities. After more than two years on the ground, we are excited to share emerging findings! Learn about building equitable small business ecosystems, find inspiration from innovation happening right now in our communities, and walk away with practical steps to better support your small businesses.

Prioritizing Well-Being in Public Service

Discover the keys to sustainable leadership as we delve into prioritizing well-being and self-care for local government officials. Explore practical strategies and resources to enhance resilience, manage stress, and foster a culture of wellness for yourself and within governmental organizations, ultimately leading to healthier, more effective leadership and service delivery.

Legislative Update

From the passage of the state budget to discussions on short-term rentals, election reform, and economic development, the legislature continues to tackle issues facing local government. With elections and lame duck around the corner, the final months of the 2023–24 legislative session are sure to be busy. Our lobbying team will break it all down for you and offer insights on what legislation is likely to see action and, more importantly, how you—our members—can engage!

Friday

(https://blogs.mml.org/wp/events)

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Full Agenda

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Tuesday

Wednesday

Thursday

Friday

September 13, 2024

7–10:30 a.m.

Conference Registration Open

7:30–9 a.m.

Networking Breakfast

Main Dining Room

7:30–9 a.m.

Michigan Black Caucus of Local Elected Officials Meeting & Breakfast (pre-registration required)

~~9-10 a.m.~~ (<https://blogs.mn.org/wp/events>)

Breakout Sessions

The Anatomy of an Election

The 2024 election might raise questions about election integrity in your community. If you would like to gain a deeper understanding of what the process entails, including the checks and balances that are in place to protect the integrity of the election process, this session is for you! Come learn the details of the process, start to finish, from an elections expert who has served many years as a clerk, several under both Secretaries of State Ruth Johnson and Joselyn Benson. You will leave with a renewed understanding of our system and the ability to assure your residents.

Waste Not, Want Not: Eliminating Food Waste and Alleviating Hunger

Food is the second largest solid waste material in Michigan landfills. The City of Southfield wants to prevent 15 thousand tons of food from being sent to the landfill each year and to create a blueprint for other communities to follow. Eliminating food waste is key for meeting the state's 2050 carbon neutrality goal. But this isn't just about the planet, it's also about alleviating food insecurity. Much of the food that is wasted could be redirected to its highest and best use: feeding people. Southfield is setting out to examine the role that local governments play in meeting these ambitious goals

AI in Action: Case Studies from Michigan Communities

This session will feature representatives from several Michigan communities that have successfully implemented artificial intelligence (AI) solutions to address various challenges and opportunities. They will show how AI can be used to improve local services, ranging from accessibility and public safety to citizen engagement. They will also discuss the lessons learned along the way, best practices, and the future as they leverage AI to enhance their municipal services.

Modular Housing: Another Piece of the Housing Pie

Our communities are hungry for housing. We know one of the barriers to building new homes is a lack of developers/building trades in certain areas. Modular housing development can help provide a solution to these barriers. The construction processes for modular homes allows most of the building to happen off-site, in

places with available labor and in climate-controlled conditions, with only final assembly happening on the construction site. The result is housing that is built to the same codes and standards but can often be cheaper and achieved with less disruptive construction (vs. events).

The Role of Local Leaders in Preparing for Mass Shootings (Hosted by MBC-LEO)

As mass shootings continue to devastate communities across our nation, preparedness and knowing how to respond are critical to public service. This session will feature subject matter experts who will discuss essential tools and resources for local leaders, so they can be ready in the event of a mass shooting. Topics will include what municipal officials can do to prepare, planning victim services, and how to ensure law enforcement officials have the training and equipment they need.

10–10:30 a.m.

Networking Break

10:30 a.m.–12 p.m.

Closing General Session & CEA Award Winner Announcement

Theatre

12 p.m.

Adjourn

(<https://blogs.mml.org/wp/events>)

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REGULAR MEETING OF THE CARO CITY COUNCIL

June 17, 2024, 6:30 P.M.

Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the regular meeting of the City Council to order on June 17, 2024, at 6:32 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell – arrived 6:35 pm, Pamela Iseler, Charlotte Kish, Doreen Oedy and Jill White

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Brian Newcomb – Police Chief, and other guests

AGENDA APPROVAL

24-M-150

Motion by White, seconded by Iseler to approve the agenda as amended.

Motion Carried.

PUBLIC COMMENT/VISITORS: None

COMMUNICATIONS:

1. Mayor Clarifications
2. Charter Communications – Upcoming Changes
3. Downtown Development Authority Meeting Minutes – June 12, 2024

CONSENT AGENDA:

1. Regular Council Meeting Minutes – June 3, 2024
2. Invoices
3. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement Report – Randall Heckroth

24-M-151

Motion by Kish, seconded by Campbell to approve the consent agenda as presented including invoices.

Motion Carried.

REGULAR AGENDA: (action required)

1. Resolution Establishing Election Commission & Approve Election Inspector Pay

24-M-152

Motion by Kish, seconded by Oedy to accept and approve the Resolution Establishing Election Commission & Approve Election Inspector Pay.

Roll Call Vote: Campbell - yes, Iseler - yes, Kish - yes, Oedy - yes, White - yes, Mayor Snider – yes.

Motion carried.

2. DPW Generator Switch Installation

24-M-153

Motion by Iseler, seconded by Kish to authorize the ordering and installation of the automatic generator switch for the DPW building for the estimated cost of \$21,500.00.

Motion carried.

3. Bucket Truck

24-M-154

Motion by White, seconded by Kish to postpone this matter and request further information to be provided to council.

Motion carried.

4. Columbia Street Sewer Lining

24-M-155

Motion by Kish, seconded by Campbell to accept the bid from DVM Utilities for the Columbia Sewer Lining project for the bid amount of \$143,000.00 with a description of work and to authorize the City Manager to sign all necessary documents to execute the agreement

Motion carried.

5. Parks & Recreation Committee Applicant

24-M-156

Motion by Mayor Snider, seconded by Kish to appoint Jason Davis to the Parks & Recreation Committee.

Motion carried.

6. Resolution of Adoption FY 2023-2024 Budget Amendments

24-M-157

Motion by Kish, seconded by Campbell to accept and approve the Resolution of Adoption FY 2023-2024 Budget Amendments.

Roll Call Vote: Iseler – yes, Kish – yes, Oedy – yes, White – yes, Campbell – yes, Mayor Snider – yes.

Motion carried.

7. Investment Maturing

24-M-158

Motion by White, seconded by Campbell to instruct the City Treasurer to leave the CD at Independent Bank for another six-month term at 5.00% APY.

Motion carried.

8. Deputy Clerk Proposed Employment Contract

24-M-159

Motion by White, seconded by Campbell to accept and approve the Deputy Clerk Employment Contract as presented.

Roll Call Vote: Kish – yes, Oedy – yes, White – yes, Campbell – yes, Iseler – yes, Mayor Snider – yes.

Motion carried.

9. Set Council Vacancy Interview
Council Vacancy Interview will be scheduled for June 19, 2024 at 7:15 pm.

CLOSED SESSION: Clerk's Employment Evaluation

For the Clerk's evaluation pursuant to MCL 15.268 Sec 8(a) and Considering the Clerk works at the pleasure of City Council that it is her preference that only Council Members be present."

Enter Closed Session 7:23 pm

24-M-160

Motion by Kish, seconded by Iseler to enter Closed Session "For the Clerk's evaluation pursuant to MCL 15.268 Sec 8(a) and Considering the Clerk works at the pleasure of City Council that it is her preference that only Council Members be present."

Roll Call Vote: Oedy – yes, White – yes, Campbell – yes, Iseler – yes, Kish – yes, Mayor Snider – yes. Motion carried.

Reconvened from Closed Session 7:42 pm

24-M-161

Motion by White, seconded by Campbell to return to Open Session. Motion carried.

10. Clerk Proposed Contract

24-M-162

Motion by Iseler, seconded by Kish to approve a 3% increase for the City Clerk. Motion carried.

ITEMS PENDING/POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Mayor Snider) – Meeting is tomorrow. Nothing to report.
2. Chamber of Commerce (Manager) – Chamber of Commerce is working on software, golf outing, small business Saturday, Gingerbread Festival, and ribbon cuttings.
3. Downtown Development Authority (Kish) – Discussed Employee Evaluation Committee, FY Budget Adjustments, DDA Logo, and Façade Program.
4. Fair Board (Iseler) – No report.
5. Parks & Recreation (White) – Meeting tomorrow. Commented on Beith Park grand opening.
6. Planning Commission (Vacant) – Site plan on the parking lot was approved.
7. Tuscola County Board of Commissioners (Iseler) – No report.
8. Zoning Board of Appeals (Mayor Snider) – No report.
9. Indianfields Township (Manager) – No report.
10. Almer Township (Campbell) – No report.

MAYOR'S REPORT – Written report submitted.

MANAGER'S COMMENTS – Written report submitted.
Update given on parking lot project.

CLERK'S REPORT – Written report submitted.

TREASURER'S REPORT – Written report submitted.

ADDITIONAL PUBLIC COMMENT:

Tanya Batschke – Commented on Montague Street.

Tisha Jones – Commented on availability for interview on Wednesday.

Councilor Jill White – Commented on skip patching.

City Manager Scott Czasak – Commented on tentative closing of Rite Aid & Shooting incident in Rochester Hills.

24-M-163

Motion by Iseler, seconded by Kish to adjourn the meeting at 8:05 p.m.

Motion carried.



Rita Papp
City Clerk

REGULAR MEETING OF THE CARO CITY COUNCIL

July 1, 2024, 6:30 P.M.

Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the regular meeting of the City Council to order on July 1, 2024, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Pamela Iseler, Charlotte Kish, Doreen Oedy, and Jill White.

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Tammy Ries – City Treasurer, and other guests.

AGENDA APPROVAL

24-M-169

Motion by Iseler, seconded by Campbell to approve the agenda as presented with the addition within Item # 1 – Resolution 2024-14.

Motion Carried.

PUBLIC COMMENT/VISITORS:

George Rierison, Caro Community Schools Superintendent – Spoke on the upcoming Bond Proposal for Caro Community Schools.

PRESENTATION:

1. Brian Harris – Tuscola County Sheriff Candidate

COMMUNICATIONS:

1. Tuscola County Fair Board Camping Letter
2. Planning Commission Minutes – June 11, 2024
3. Parks & Recreation Committee Minutes – June 18, 2024
4. Charter Communications – Upcoming Changes
5. Thank You Card – Caro Chamber of Commerce
6. 18th Annual Exchange Club of Caro Trail Walk

CONSENT AGENDA:

1. Regular Council Meeting Minutes – June 17, 2024
2. Special Council Meeting Minutes – June 19, 2024
3. Invoices

24-M-170

Motion by Kish, seconded by Campbell to approve the consent agenda as presented including invoices minus Item # 1 that needs further clarification.

Motion Carried.

REGULAR AGENDA: (action required)

1. FY 2024 WWTP Improvements Bid Tabulations & Resolutions

24-M-171

Motion by Iseler, seconded by White to approve and adopt Resolution 2024-13, A Resolution to Tentatively Award a Construction Contract for Wastewater System Improvements to E&L Construction Group of Flint, Michigan for the bid price of \$8,735,510.89.

Roll Call Vote: Campbell - yes, Iseler -yes, Kish - yes, Oedy - yes, White - yes, Mayor Snider – yes.

Motion carried.

24-M-172

Motion by Iseler, seconded by Oedy to approve Resolution 2024-14, Resolution Authorizing Notice of Intent to Issue Revenue Bonds and to Reimburse Certain Expenses.

Roll Call Vote: Iseler -yes, Kish - yes, Oedy - yes, White - yes, Campbell – yes, Mayor Snider – yes.

Motion carried.

2. Generator Services Bid Tabulations

24-M-173

Motion by White, seconded by Campbell to approve and accept the bid from Browning Power Systems to perform maintenance and service for City generators for the bid amount of \$7,770.00 per year for a period of three years and direct the City Manager to request a three-year contract and authorize the City Manager to sign all necessary documents to execute the bid.

Motion carried

3. HVAC Services Bid Tabulations

24-M-174

Motion by White, seconded by Campbell to approve and accept the bid from JE Johnson Inc. to perform maintenance and service for the City HVAC systems for the bid amount of \$7,200.00 for a period of three years and authorize the City Manager to sign all necessary documents to execute the bid.

Motion carried.

4. Banner Request – Tuscola County Fair

24-M-175

Motion by White, seconded by Oedy to approve the Banner Request from Tuscola County Fair, July 15 – 29, 2024 for the cost of \$300.00.

Motion carried.

5. Banner Request – Thumb Area Old Engine & Tractor Show

24-M-176

Motion by White, seconded by Iseler to approve the Banner Request from Thumb Area Old Engine & Tractor Show, July 29 – August 12, 2024 contingent on payment.

Motion carried.

6. Investment Maturing #1

24-M-177

Motion by White, seconded by Campbell to instruct the City Treasurer to leave the CD at Independent Bank for the 119-day term at 5.00%.

Motion carried.

7. Investment Maturing #2

24-M-178

Motion by White, seconded by Campbell to instruct the City Treasurer to leave the CD at Independent Bank for the 119-day term at 5.00%.

Motion carried.

8. Newsletter Discussion

Councilor Jill White recommended that the Mayor Article and Council Members names be omitted from the July Newsletter due to the upcoming elections. No action was taken.

ITEMS PENDING/TABLED:

24-M-179

Motion by Iseler, seconded by Oedy to move the Item Pending/Tabled: Bucket Truck Information to agenda item # 9.

Motion carried.

9. Bucket Truck Information

24-M-180

Motion by Iseler, seconded by Oedy to approve and authorize the purchase of a 2003 GMC C7500 bucket truck from Premier Aerial and Fleet Inspections for the quoted price of \$29,000.00 and authorize the signing of all documents necessary to complete the purchase contingent on an in-person inspection and request indicated repairs be completed.

Motion carried.

COMMITTEE/LIAISON POSITION REPORTS: None

MAYOR'S REPORT – Written report submitted.

Attended a Round Table Meeting with EDC.

MANAGER'S COMMENTS – Written report submitted.

The wood bridge trail over the Cass River will be stained during the MDOT closure of the bridge.

CLERK'S REPORT – Written report submitted.

ADDITIONAL PUBLIC COMMENT:

Councilor Doreen Oedy inquired about the new Parks & Recreation Superintendent.

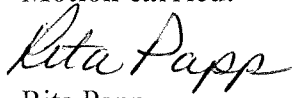
City Manager Scott Czasak announced the Rock the Block event.

Mayor Karen Snider stated that the projector for the theatre will be coming very soon.

24-M-181

Motion by Iseler, seconded by Oedy to adjourn the meeting at 7:56 p.m.

Motion carried.

A handwritten signature in cursive script that reads "Rita Papp".

Rita Papp
City Clerk

Report Criteria:
Report type: GL detail
Check.Type = {<>} "Adjustment"

| GL Period | Check Issue Date | Check Number | Invoice GL Account | Invoice GL Account Title | Amount |
|--------------------------------|------------------|--------------|--------------------|-------------------------------|-----------|
| AMAZON CAPITAL SERVICES | | | | | |
| 07/24 | 07/10/2024 | 47281 | 101-172-740-000 | OFFICE SUPPLIES | 7.19 |
| 07/24 | 07/10/2024 | 47281 | 101-260-740-000 | OFFICE SUPPLIES | 7.19 |
| 07/24 | 07/10/2024 | 47281 | 661-575-776-000 | MAINTENANCE SUPPLIES | 26.00 |
| Total AMAZON CAPITAL SERVICES: | | | | | 40.38 |
| BELL - WASIK, INC. | | | | | |
| 07/24 | 07/10/2024 | 47282 | 101-301-860-000 | GAS/OIL/TIRES | 68.59 |
| Total BELL - WASIK, INC.: | | | | | 68.59 |
| BETTY KEMPF | | | | | |
| 07/24 | 07/10/2024 | 47283 | 248-733-956-000 | FARMERS MARKET - SNAP EXPENSE | 44.00 |
| Total BETTY KEMPF: | | | | | 44.00 |
| BOOMS CONSTRUCTION INC. | | | | | |
| 07/24 | 07/10/2024 | 47284 | 101-265-970-002 | CAPITAL OUTLAY MUNICIPAL BLDG | 38,793.00 |
| Total BOOMS CONSTRUCTION INC.: | | | | | 38,793.00 |
| BRANDON WOOD | | | | | |
| 07/24 | 07/10/2024 | 47285 | 248-733-956-000 | FARMERS MARKET - SNAP EXPENSE | 4.00 |
| Total BRANDON WOOD: | | | | | 4.00 |
| BRENTWOOD GRAPHICS | | | | | |
| 07/24 | 07/10/2024 | 47286 | 101-101-740-000 | SUPPLIES/EQUIPMENT | 9.75 |
| Total BRENTWOOD GRAPHICS: | | | | | 9.75 |
| BRIGHTSPEED | | | | | |
| 07/24 | 07/10/2024 | 47287 | 590-540-853-000 | TELEPHONE | 71.89 |
| 07/24 | 07/10/2024 | 47287 | 591-540-853-000 | TELEPHONE | 71.89 |
| Total BRIGHTSPEED: | | | | | 143.78 |
| CAROL CARTER | | | | | |
| 07/24 | 07/10/2024 | 47288 | 248-733-956-000 | FARMERS MARKET - SNAP EXPENSE | 40.00 |
| 07/24 | 07/10/2024 | 47288 | 248-733-956-002 | FARMER'S MARKET - KC PROG EXP | 3.00 |
| Total CAROL CARTER: | | | | | 43.00 |
| CARTER LUMBER | | | | | |
| 07/24 | 07/10/2024 | 47289 | 101-751-776-000 | O&M SUPPLIES | 19.40 |

| GL Period | Check Issue Date | Check Number | Invoice GL Account | Invoice GL Account Title | Amount |
|--------------------------------|---------------------|-----------------|--------------------|-------------------------------|----------|
| Total CARTER LUMBER: | | | | | 19.40 |
| CASS CITY HARDWARE | | | | | |
| 07/24 | 07/10/2024 | 47290 | 591-540-760-000 | POSTAGE | 13.08 |
| Total CASS CITY HARDWARE: | | | | | 13.08 |
| CATHY TOMLIN | | | | | |
| 07/24 | 07/10/2024 | 47291 | 248-733-956-000 | FARMERS MARKET - SNAP EXPENSE | 82.00 |
| Total CATHY TOMLIN: | | | | | 82.00 |
| CIVIC SYSTEMS, LLC | | | | | |
| 07/24 | 07/10/2024 | 47292 | 661-575-750-001 | SOFTWARE MAINTENANCE AGREE'T | 291.00 |
| 07/24 | 07/10/2024 | 47292 | 101-172-750-001 | SOFTWARE MAINTENANCE AGREE'T | 291.00 |
| 07/24 | 07/10/2024 | 47292 | 101-253-750-001 | SOFTWARE MAINTENANCE AGREE'T | 291.00 |
| 07/24 | 07/10/2024 | 47292 | 101-260-750-001 | SOFTWARE MAINTENANCE AGREE'T | 291.00 |
| 07/24 | 07/10/2024 | 47292 | 101-301-750-001 | SOFTWARE MAINTENANCE AGEE'T | 291.00 |
| 07/24 | 07/10/2024 | 47292 | 101-371-750-001 | SOFTWARE MAINTENANCE AGREEM | 291.00 |
| 07/24 | 07/10/2024 | 47292 | 101-441-750-001 | SOFTWARE MAINTENANCE AGREE'T | 291.00 |
| 07/24 | 07/10/2024 | 47292 | 216-336-750-001 | SOFTWARE MAINTENANCE AGREE'T | 291.00 |
| 07/24 | 07/10/2024 | 47292 | 590-540-750-001 | SOFTWARE MAINTENANCE AGREEM | 291.00 |
| 07/24 | 07/10/2024 | 47292 | 591-540-750-001 | SOFTWARE MAINTENANCE AGREEM | 291.00 |
| 07/24 | 07/10/2024 | 47292 | 596-521-750-001 | SOFTWARE MAINTENANCE AGREEM | 291.00 |
| Total CIVIC SYSTEMS, LLC: | | | | | 3,201.00 |
| CNA SURETY | | | | | |
| 07/24 | 07/10/2024 | 47293 | 596-521-965-001 | LIABILITY LANDFILL BOND | 2,450.00 |
| Total CNA SURETY: | | | | | 2,450.00 |
| COVENANT MEDICAL CENTER | | | | | |
| 07/24 | 07/10/2024 | 47294 | 101-301-801-000 | CONTRACTED SERVICES | 300.00 |
| Total COVENANT MEDICAL CENTER: | | | | | 300.00 |
| DALE RIECK MASONRY, LLC | | | | | |
| 07/24 | 07/10/2024 | 47295 | 591-540-801-000 | CONTRACTED SERVICES | 2,500.00 |
| 07/24 | 07/10/2024 | 47295 | 101-265-801-000 | CONTRACTED SERVICES | 2,500.00 |
| Total DALE RIECK MASONRY, LLC: | | | | | 5,000.00 |
| DANAFAYE PAUL | | | | | |
| 07/24 | 07/10/2024 | 47296 | 248-733-956-002 | FARMER'S MARKET - KC PROG EXP | 11.00 |
| Total DANAFAYE PAUL: | | | | | 11.00 |
| DAVE MOORE | | | | | |
| 07/24 | 07/10/2024 | 47297 | 248-728-880-000 | DOWNTOWN MUSIC | 1,500.00 |

| GL Period | Check Issue Date | Check Number | Invoice GL Account | Invoice GL Account Title | Amount |
|--|---------------------|-----------------|--------------------|-------------------------------|-----------|
| Total DAVE MOORE: | | | | | 1,500.00 |
| DIXON ENGINEERING, INC. | | | | | |
| 07/24 | 07/10/2024 | 47298 | 591-540-801-000 | CONTRACTED SERVICES | 5,775.00 |
| Total DIXON ENGINEERING, INC.: | | | | | 5,775.00 |
| DJ's PORTABLE TOILET RENTALS, LLC | | | | | |
| 07/24 | 07/10/2024 | 47299 | 101-751-801-000 | CONTRACTED SERVICES | 215.00 |
| 07/24 | 07/10/2024 | 47299 | 101-751-801-000 | CONTRACTED SERVICES | 120.00 |
| 07/24 | 07/10/2024 | 47299 | 101-751-801-000 | CONTRACTED SERVICES | 335.00 |
| 07/24 | 07/10/2024 | 47299 | 101-751-801-000 | CONTRACTED SERVICES | 215.00 |
| Total DJ's PORTABLE TOILET RENTALS, LLC: | | | | | 885.00 |
| DONALD BROWN | | | | | |
| 07/24 | 07/10/2024 | 47300 | 248-728-880-000 | DOWNTOWN MUSIC | 2,800.00 |
| Total DONALD BROWN: | | | | | 2,800.00 |
| DUNN HARDWARE & SUPPLY, INC. | | | | | |
| 07/24 | 07/10/2024 | 47301 | 101-265-776-000 | O&M SUPPLIES | 284.42 |
| 07/24 | 07/10/2024 | 47301 | 591-540-776-000 | O&M SUPPLIES | 214.66 |
| Total DUNN HARDWARE & SUPPLY, INC.: | | | | | 499.08 |
| ELAN FINANCIAL SERVICES | | | | | |
| 07/24 | 07/10/2024 | 800098 | 248-728-880-001 | DDA SUSTAINABILITY EXPENSE | 119.84 |
| 07/24 | 07/10/2024 | 800098 | 248-728-776-000 | DDA OPERATING SUPPLIES | 6.84 |
| 07/24 | 07/10/2024 | 800098 | 248-733-956-005 | FARMERS MARKET - EXPENSES | 16.98 |
| 07/24 | 07/10/2024 | 800098 | 248-728-880-001 | DDA SUSTAINABILITY EXPENSE | 84.72 |
| 07/24 | 07/10/2024 | 800098 | 248-733-900-000 | FARMERS MARKET - ADVERTISING | 61.67 |
| 07/24 | 07/10/2024 | 800098 | 248-733-956-001 | FARMERS MARKET - OTHER EXPENS | 16.74 |
| 07/24 | 07/10/2024 | 800098 | 248-728-741-000 | LUNCHEONS | 70.79 |
| 07/24 | 07/10/2024 | 800098 | 248-728-776-000 | DDA OPERATING SUPPLIES | 99.00 |
| Total ELAN FINANCIAL SERVICES: | | | | | 476.58 |
| EMTERRA ENVIRONMENTAL USA CORP | | | | | |
| 07/24 | 07/10/2024 | 47302 | 596-521-801-000 | CONTRACTED SERVICES | 18,172.72 |
| 07/24 | 07/10/2024 | 47302 | 596-521-801-000 | CONTRACTED SERVICES | 21,531.45 |
| 07/24 | 07/10/2024 | 47302 | 596-521-801-000 | CONTRACTED SERVICES | 525.60 |
| Total EMTERRA ENVIRONMENTAL USA CORP: | | | | | 40,229.77 |
| GRAINGER | | | | | |
| 07/24 | 07/10/2024 | 47303 | 590-540-776-000 | OM&R SUPPLIES NORMAL | 15.44 |
| Total GRAINGER: | | | | | 15.44 |

| GL Period | Check Issue Date | Check Number | Invoice GL Account | Invoice GL Account Title | Amount |
|---------------------------------------|------------------|--------------|--------------------|-------------------------------|-----------|
| GREAT LAKES LAND MANAGEMENT | | | | | |
| 07/24 | 07/10/2024 | 47304 | 101-371-956-000 | MISC/CONTINGENCY | 510.00 |
| 07/24 | 07/10/2024 | 47304 | 101-371-956-000 | MISC/CONTINGENCY | 265.00 |
| 07/24 | 07/10/2024 | 47304 | 101-371-956-000 | MISC/CONTINGENCY | 350.00 |
| 07/24 | 07/10/2024 | 47304 | 101-371-956-000 | MISC/CONTINGENCY | 265.00 |
| 07/24 | 07/10/2024 | 47304 | 101-371-956-000 | MISC/CONTINGENCY | 615.00 |
| 07/24 | 07/10/2024 | 47304 | 101-371-956-000 | MISC/CONTINGENCY | 630.00 |
| Total GREAT LAKES LAND MANAGEMENT: | | | | | 2,635.00 |
| HUBBELL, ROTH & CLARK, INC | | | | | |
| 07/24 | 07/10/2024 | 47305 | 590-540-970-002 | CAPITAL OUTLAY - SRF | 42,215.12 |
| Total HUBBELL, ROTH & CLARK, INC: | | | | | 42,215.12 |
| HUNTINGTON PUBLIC CAP CORP | | | | | |
| 07/24 | 07/10/2024 | 47306 | 302-905-993-001 | FIRE TRUCK INTEREST (pumper) | 3,903.30 |
| Total HUNTINGTON PUBLIC CAP CORP: | | | | | 3,903.30 |
| HYDRO-CHEM SYSTEMS INC | | | | | |
| 07/24 | 07/10/2024 | 47307 | 101-265-776-000 | O&M SUPPLIES | 416.81 |
| Total HYDRO-CHEM SYSTEMS INC: | | | | | 416.81 |
| KATHLEEN THOMPSON | | | | | |
| 07/24 | 07/10/2024 | 47308 | 248-733-956-000 | FARMERS MARKET - SNAP EXPENSE | 21.00 |
| Total KATHLEEN THOMPSON: | | | | | 21.00 |
| KEN MARTIN ELECTRIC, INC | | | | | |
| 07/24 | 07/10/2024 | 47309 | 202-451-801-000 | CONTRACTED SERVICES - CONST. | 1,291.00 |
| 07/24 | 07/10/2024 | 47309 | 591-540-801-000 | CONTRACTED SERVICES | 10,000.00 |
| 07/24 | 07/10/2024 | 47309 | 248-728-801-000 | DDA CONTRACTED SERVICES | 3,000.00 |
| 07/24 | 07/10/2024 | 47309 | 248-728-801-000 | DDA CONTRACTED SERVICES | 1,000.00 |
| Total KEN MARTIN ELECTRIC, INC: | | | | | 15,291.00 |
| KRISTAL'S HELPING HAND LLC | | | | | |
| 07/24 | 07/10/2024 | 47310 | 101-441-801-002 | CONTRACTED SERV - JANITORIAL | 138.34 |
| 07/24 | 07/10/2024 | 47310 | 216-336-801-002 | CONTRACTED SERV - JANITORIAL | 54.14 |
| 07/24 | 07/10/2024 | 47310 | 101-301-801-002 | CONTRACTED SERV - JANITORIAL | 108.34 |
| 07/24 | 07/10/2024 | 47310 | 101-260-801-002 | CONTRACTED SERV - JANITORIAL | 100.28 |
| 07/24 | 07/10/2024 | 47310 | 101-172-801-002 | CONTRACTED SERV - JANITORIAL | 100.28 |
| 07/24 | 07/10/2024 | 47310 | 101-253-801-002 | CONTRACTED SERV - JANITORIAL | 100.28 |
| 07/24 | 07/10/2024 | 47310 | 590-540-801-002 | CONTRACTED SERV - JANITORIAL | 108.34 |
| Total KRISTAL'S HELPING HAND LLC: | | | | | 710.00 |
| KRYSTINE LANGMAID | | | | | |
| 07/24 | 07/10/2024 | 47311 | 248-733-956-000 | FARMERS MARKET - SNAP EXPENSE | 9.00 |

| GL Period | Check Issue Date | Check Number | Invoice GL Account | Invoice GL Account Title | Amount |
|---|------------------|--------------|--------------------|-------------------------------|-----------|
| Total KRYSTINE LANGMAID: | | | | | 9.00 |
| LAUREN AMELLAL | | | | | |
| 07/24 | 07/10/2024 | 47312 | 248-728-962-000 | TRAVEL & LODGING | 45.85 |
| 07/24 | 07/10/2024 | 47312 | 248-733-900-000 | FARMERS MARKET - ADVERTISING | 60.00 |
| Total LAUREN AMELLAL: | | | | | 105.85 |
| MARIE HORNBACHER | | | | | |
| 07/24 | 07/10/2024 | 47313 | 248-733-956-000 | FARMERS MARKET - SNAP EXPENSE | 74.00 |
| Total MARIE HORNBACHER: | | | | | 74.00 |
| MARY ELLEN OSTERHOUT | | | | | |
| 07/24 | 07/10/2024 | 47314 | 248-733-956-000 | FARMERS MARKET - SNAP EXPENSE | 42.00 |
| Total MARY ELLEN OSTERHOUT: | | | | | 42.00 |
| MCLAREN CARO REGION | | | | | |
| 07/24 | 07/10/2024 | 47315 | 101-301-801-000 | CONTRACTED SERVICES | 30.95 |
| Total MCLAREN CARO REGION: | | | | | 30.95 |
| MICHIGAN MUNICIPAL LEAGUE | | | | | |
| 07/24 | 07/10/2024 | 47316 | 101-000-237-000 | STATE UNEMPLOYMENT TAX PAYABL | 17.34 |
| Total MICHIGAN MUNICIPAL LEAGUE: | | | | | 17.34 |
| MIKE PAPP | | | | | |
| 07/24 | 07/10/2024 | 47317 | 248-733-956-000 | FARMERS MARKET - SNAP EXPENSE | 26.00 |
| 07/24 | 07/10/2024 | 47317 | 248-733-956-002 | FARMER'S MARKET - KC PROG EXP | 7.00 |
| Total MIKE PAPP: | | | | | 33.00 |
| MILH HOLDINGS LLC | | | | | |
| 07/24 | 07/10/2024 | 47336 | 591-000-484-000 | WATER METER REVENUE | 140.00 |
| Total MILH HOLDINGS LLC: | | | | | 140.00 |
| NANCY BARRIGER | | | | | |
| 07/24 | 07/10/2024 | 47318 | 248-733-956-000 | FARMERS MARKET - SNAP EXPENSE | 21.00 |
| Total NANCY BARRIGER: | | | | | 21.00 |
| PREMIER AERIAL & FLEET INSPECT | | | | | |
| 07/24 | 07/10/2024 | 47319 | 661-575-970-000 | CAPITAL OUTLAY | 29,000.00 |
| Total PREMIER AERIAL & FLEET INSPECT: | | | | | 29,000.00 |
| R&R TECHNICAL SERVICES | | | | | |
| 07/24 | 07/10/2024 | 47320 | 101-172-801-000 | CONTRACTED SERVICES | 95.00 |

| GL Period | Check Issue Date | Check Number | Invoice GL Account | Invoice GL Account Title | Amount |
|-------------------------------|------------------|--------------|--------------------|-------------------------------|----------|
| 07/24 | 07/10/2024 | 47320 | 101-253-801-000 | CONTRACTED SERVICES | 47.50 |
| 07/24 | 07/10/2024 | 47320 | 101-260-801-000 | CONTRACTED SERVICES | 47.50 |
| 07/24 | 07/10/2024 | 47320 | 101-301-801-000 | CONTRACTED SERVICES | 71.25 |
| 07/24 | 07/10/2024 | 47320 | 101-441-801-000 | CONTRACTED SERVICES | 71.25 |
| 07/24 | 07/10/2024 | 47320 | 216-336-801-000 | CONTRACTED SERVICES | 23.75 |
| 07/24 | 07/10/2024 | 47320 | 101-101-801-000 | CONTRACTED SERVICES | 30.00 |
| 07/24 | 07/10/2024 | 47320 | 101-301-801-000 | CONTRACTED SERVICES | 55.00 |
| 07/24 | 07/10/2024 | 47320 | 101-253-801-000 | CONTRACTED SERVICES | 2.50 |
| 07/24 | 07/10/2024 | 47320 | 101-260-801-000 | CONTRACTED SERVICES | 2.50 |
| 07/24 | 07/10/2024 | 47320 | 590-540-801-000 | CONTRACTED SERVICES | 5.00 |
| 07/24 | 07/10/2024 | 47320 | 101-101-801-000 | CONTRACTED SERVICES | 90.00 |
| 07/24 | 07/10/2024 | 47320 | 101-260-801-000 | CONTRACTED SERVICES | 37.50 |
| 07/24 | 07/10/2024 | 47320 | 101-301-801-000 | CONTRACTED SERVICES | 15.00 |
| 07/24 | 07/10/2024 | 47320 | 101-441-801-000 | CONTRACTED SERVICES | 45.00 |
| 07/24 | 07/10/2024 | 47320 | 216-336-801-000 | CONTRACTED SERVICES | 15.00 |
| 07/24 | 07/10/2024 | 47320 | 590-540-801-000 | CONTRACTED SERVICES | 30.00 |
| 07/24 | 07/10/2024 | 47320 | 591-540-801-000 | CONTRACTED SERVICES | 15.00 |
| 07/24 | 07/10/2024 | 47320 | 590-540-853-000 | TELEPHONE | 20.45 |
| 07/24 | 07/10/2024 | 47320 | 591-540-853-000 | TELEPHONE | 20.45 |
| 07/24 | 07/10/2024 | 47320 | 596-560-853-000 | TELEPHONE | 20.45 |
| 07/24 | 07/10/2024 | 47320 | 661-575-853-000 | TELEPHONE | 55.00 |
| 07/24 | 07/10/2024 | 47320 | 101-172-801-000 | CONTRACTED SERVICES | 45.00 |
| 07/24 | 07/10/2024 | 47320 | 101-253-801-000 | CONTRACTED SERVICES | 37.50 |
| 07/24 | 07/10/2024 | 47320 | 101-301-853-000 | TELEPHONE & PAGERS | 20.45 |
| 07/24 | 07/10/2024 | 47320 | 202-483-853-000 | TELEPHONE | 20.45 |
| 07/24 | 07/10/2024 | 47320 | 203-483-853-000 | TELEPHONE | 20.45 |
| 07/24 | 07/10/2024 | 47320 | 204-483-853-000 | TELEPHONE | 20.45 |
| 07/24 | 07/10/2024 | 47320 | 248-728-853-000 | TELEPHONE | 55.00 |
| 07/24 | 07/10/2024 | 47320 | 216-336-853-000 | TELEPHONE | 55.00 |
| 07/24 | 07/10/2024 | 47320 | 101-253-853-000 | TELEPHONE | 27.50 |
| 07/24 | 07/10/2024 | 47320 | 101-260-853-000 | TELEPHONE | 27.50 |
| 07/24 | 07/10/2024 | 47320 | 101-371-853-000 | TELEPHONE | 20.50 |
| 07/24 | 07/10/2024 | 47320 | 101-702-853-000 | TELEPHONE | 20.45 |
| 07/24 | 07/10/2024 | 47320 | 101-441-853-000 | TELEPHONE | 20.45 |
| 07/24 | 07/10/2024 | 47320 | 101-703-853-000 | TELEPHONE | 20.45 |
| 07/24 | 07/10/2024 | 47320 | 590-540-801-000 | CONTRACTED SERVICES | 47.50 |
| 07/24 | 07/10/2024 | 47320 | 591-540-801-000 | CONTRACTED SERVICES | 47.50 |
| 07/24 | 07/10/2024 | 47320 | 596-521-801-000 | CONTRACTED SERVICES | 23.75 |
| 07/24 | 07/10/2024 | 47320 | 101-265-801-000 | CONTRACTED SERVICES | 66.00 |
| 07/24 | 07/10/2024 | 47320 | 101-751-801-000 | CONTRACTED SERVICES | 15.00 |
| 07/24 | 07/10/2024 | 47320 | 101-172-853-000 | TELEPHONE | 55.00 |
| Total R&R TECHNICAL SERVICES: | | | | | 1,481.00 |
| RYAN LONG | | | | | |
| 07/24 | 07/10/2024 | 47321 | 248-733-956-000 | FARMERS MARKET - SNAP EXPENSE | 2.00 |
| Total RYAN LONG: | | | | | 2.00 |
| SEAN MONTGOMERY | | | | | |
| 07/24 | 07/10/2024 | 47322 | 248-733-956-000 | FARMERS MARKET - SNAP EXPENSE | 46.00 |
| 07/24 | 07/10/2024 | 47322 | 248-733-956-002 | FARMER'S MARKET - KC PROG EXP | 4.00 |

| GL Period | Check Issue Date | Check Number | Invoice GL Account | Invoice GL Account Title | Amount |
|------------------------------|------------------|--------------|--------------------|-------------------------------|--------|
| Total SEAN MONTGOMERY: | | | | | 50.00 |
| SHARON VENNARD | | | | | |
| 07/24 | 07/10/2024 | 47335 | 591-000-255-000 | WATER RENTER DEPOSITS | 150.00 |
| Total SHARON VENNARD: | | | | | 150.00 |
| SHIRLEY PHILLIPS | | | | | |
| 07/24 | 07/10/2024 | 47323 | 248-733-956-002 | FARMER'S MARKET - KC PROG EXP | 10.00 |
| Total SHIRLEY PHILLIPS: | | | | | 10.00 |
| SHRED EXPERTS | | | | | |
| 07/24 | 07/10/2024 | 47324 | 101-260-801-000 | CONTRACTED SERVICES | 65.00 |
| Total SHRED EXPERTS: | | | | | 65.00 |
| STEPHENS TIRE SERVICE | | | | | |
| 07/24 | 07/10/2024 | 47325 | 661-575-930-000 | CONTRACTED REPAIRS | 25.00 |
| Total STEPHENS TIRE SERVICE: | | | | | 25.00 |
| TEAM FINANCIAL GROUP | | | | | |
| 07/24 | 07/10/2024 | 47326 | 101-172-750-001 | SOFTWARE MAINTENANCE AGREE'T | 33.17 |
| 07/24 | 07/10/2024 | 47326 | 101-253-750-001 | SOFTWARE MAINTENANCE AGREE'T | 33.17 |
| 07/24 | 07/10/2024 | 47326 | 101-260-750-001 | SOFTWARE MAINTENANCE AGREE'T | 33.17 |
| 07/24 | 07/10/2024 | 47326 | 101-301-750-001 | SOFTWARE MAINTENANCE AGEE'T | 33.17 |
| 07/24 | 07/10/2024 | 47326 | 101-371-750-001 | SOFTWARE MAINTENANCE AGREEM | 33.17 |
| 07/24 | 07/10/2024 | 47326 | 101-441-750-001 | SOFTWARE MAINTENANCE AGREE'T | 33.17 |
| 07/24 | 07/10/2024 | 47326 | 661-575-750-001 | SOFTWARE MAINTENANCE AGREE'T | 33.14 |
| 07/24 | 07/10/2024 | 47326 | 216-336-750-001 | SOFTWARE MAINTENANCE AGREE'T | 33.17 |
| 07/24 | 07/10/2024 | 47326 | 248-728-776-000 | DDA OPERATING SUPPLIES | 16.58 |
| 07/24 | 07/10/2024 | 47326 | 248-733-956-001 | FARMERS MARKET - OTHER EXPENS | 16.58 |
| 07/24 | 07/10/2024 | 47326 | 590-540-750-001 | SOFTWARE MAINTENANCE AGREEM | 33.17 |
| 07/24 | 07/10/2024 | 47326 | 591-540-750-001 | SOFTWARE MAINTENANCE AGREEM | 33.17 |
| 07/24 | 07/10/2024 | 47326 | 596-521-750-001 | SOFTWARE MAINTENANCE AGREEM | 33.17 |
| Total TEAM FINANCIAL GROUP: | | | | | 398.00 |
| THUMB BROADCASTING | | | | | |
| 07/24 | 07/10/2024 | 47327 | 248-728-900-000 | ADVERTISING | 326.40 |
| Total THUMB BROADCASTING: | | | | | 326.40 |
| TIFFANY BEHERNDS | | | | | |
| 07/24 | 07/10/2024 | 47328 | 248-733-956-000 | FARMERS MARKET - SNAP EXPENSE | 16.00 |
| Total TIFFANY BEHERNDS: | | | | | 16.00 |
| TOM KRAUSE | | | | | |
| 07/24 | 07/10/2024 | 47329 | 248-733-900-000 | FARMERS MARKET - ADVERTISING | 140.00 |

| GL Period | Check Issue Date | Check Number | Invoice GL Account | Invoice GL Account Title | Amount |
|----------------------------------|------------------|--------------|--------------------|--------------------------------|----------|
| Total TOM KRAUSE: | | | | | 140.00 |
| TUSCOLA COUNTY | | | | | |
| 07/24 | 07/10/2024 | 47330 | 101-257-801-000 | CONTRACTED SERVICES | 2,434.25 |
| Total TUSCOLA COUNTY: | | | | | 2,434.25 |
| TUSCOLA COUNTY ADVERTISER | | | | | |
| 07/24 | 07/10/2024 | 47331 | 101-260-900-000 | PRINTING & PUBLICATION | 229.50 |
| 07/24 | 07/10/2024 | 47331 | 101-260-900-000 | PRINTING & PUBLICATION | 135.00 |
| 07/24 | 07/10/2024 | 47331 | 101-260-900-000 | PRINTING & PUBLICATION | 162.00 |
| 07/24 | 07/10/2024 | 47331 | 101-260-900-000 | PRINTING & PUBLICATION | 202.50 |
| 07/24 | 07/10/2024 | 47331 | 101-260-900-000 | PRINTING & PUBLICATION | 229.50 |
| 07/24 | 07/10/2024 | 47331 | 101-260-900-000 | PRINTING & PUBLICATION | 135.00 |
| 07/24 | 07/10/2024 | 47331 | 101-260-900-000 | PRINTING & PUBLICATION | 135.00 |
| 07/24 | 07/10/2024 | 47331 | 101-260-900-000 | PRINTING & PUBLICATION | 135.00 |
| 07/24 | 07/10/2024 | 47331 | 101-260-900-000 | PRINTING & PUBLICATION | 243.00 |
| 07/24 | 07/10/2024 | 47331 | 101-260-900-000 | PRINTING & PUBLICATION | 243.00 |
| 07/24 | 07/10/2024 | 47331 | 101-260-900-000 | PRINTING & PUBLICATION | 243.00 |
| 07/24 | 07/10/2024 | 47331 | 101-260-900-000 | PRINTING & PUBLICATION | 243.00 |
| 07/24 | 07/10/2024 | 47331 | 591-540-900-000 | PUBLICATION | 486.00 |
| 07/24 | 07/10/2024 | 47331 | 248-733-900-000 | FARMERS MARKET - ADVERTISING | 132.00 |
| 07/24 | 07/10/2024 | 47331 | 101-260-900-000 | PRINTING & PUBLICATION | 135.00 |
| 07/24 | 07/10/2024 | 47331 | 101-262-900-000 | PRINTING & PUBLICATIONS | 243.00 |
| 07/24 | 07/10/2024 | 47331 | 101-260-900-000 | PRINTING & PUBLICATION | 132.00 |
| 07/24 | 07/10/2024 | 47331 | 101-260-900-000 | PRINTING & PUBLICATION | 132.00 |
| Total TUSCOLA COUNTY ADVERTISER: | | | | | 3,595.50 |
| TUSCOLA COUNTY TREASURER | | | | | |
| 07/24 | 07/10/2024 | 47332 | 101-000-432-005 | LIEU OF TAX DISTRIB-MOBILE EST | 105.00 |
| 07/24 | 07/10/2024 | 47332 | 101-000-432-003 | LIEU OF TAX DISTRIB-SUGARTREE | 200.00 |
| Total TUSCOLA COUNTY TREASURER: | | | | | 305.00 |
| USA BLUEBOOK | | | | | |
| 07/24 | 07/10/2024 | 47333 | 591-540-776-000 | O&M SUPPLIES | 147.90 |
| 07/24 | 07/10/2024 | 47333 | 590-540-776-001 | LAB SUPPLIES | 1,689.02 |
| 07/24 | 07/10/2024 | 47333 | 590-545-776-001 | CHEMICAL SUPPLIES LIFT STATION | 867.70 |
| 07/24 | 07/10/2024 | 47333 | 590-545-776-001 | CHEMICAL SUPPLIES LIFT STATION | 424.61 |
| Total USA BLUEBOOK: | | | | | 3,129.23 |
| VORTEX USA INC | | | | | |
| 07/24 | 07/10/2024 | 47334 | 101-751-776-000 | O&M SUPPLIES | 648.10 |
| Total VORTEX USA INC: | | | | | 648.10 |
| WATER SOLUTIONS UNLIMITED | | | | | |
| 07/24 | 07/10/2024 | 47337 | 591-540-776-000 | O&M SUPPLIES | 3,154.00 |

| GL Period | Check Issue Date | Check Number | Invoice GL Account | Invoice GL Account Title | Amount |
|---|---------------------|-----------------|--------------------|---------------------------|------------|
| Total WATER SOLUTIONS UNLIMITED: | | | | | 3,154.00 |
| WAYLON HANEL | | | | | |
| 07/24 | 07/10/2024 | 47338 | 101-751-958-000 | MUSIC IN THE PARK - GRANT | 800.00 |
| Total WAYLON HANEL: | | | | | 800.00 |
| WEX BANK | | | | | |
| 07/24 | 07/10/2024 | 800097 | 661-575-860-000 | GAS/OIL | 993.55 |
| 07/24 | 07/10/2024 | 800097 | 216-336-860-000 | GAS & OIL | 140.52 |
| 07/24 | 07/10/2024 | 800097 | 101-371-860-000 | GAS | 140.52 |
| 07/24 | 07/10/2024 | 800097 | 101-301-860-000 | GAS/OIL/TIRES | 1,322.43 |
| 07/24 | 07/10/2024 | 800097 | 590-540-860-000 | GAS/OIL/DIESEL | 237.85 |
| Total WEX BANK: | | | | | 2,834.87 |
| WIDL-FM | | | | | |
| 07/24 | 07/10/2024 | 47339 | 248-728-900-000 | ADVERTISING | 140.00 |
| 07/24 | 07/10/2024 | 47339 | 248-728-900-000 | ADVERTISING | 5.00 |
| Total WIDL-FM: | | | | | 145.00 |
| WSP USA ENVIRONMENT & INFRASTRUCTURE INC | | | | | |
| 07/24 | 07/10/2024 | 47340 | 591-540-801-000 | CONTRACTED SERVICES | 1,222.50 |
| Total WSP USA ENVIRONMENT & INFRASTRUCTURE INC: | | | | | 1,222.50 |
| Grand Totals: | | | | | 218,001.07 |

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY REIS
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
EMILY CAMPBELL
VACANT
PAMELA ISELER
CHARLOTTE KISH
DOREEN OEDY
JILL WHITE

To: Caro City Council, Caro City Manager

From: Brian Newcomb, Chief of Police

Regarding: Month end report, June 2024

Date: July 1, 2024

POLICE REPORTS

Police Report for June 2024- 390
Comparison-

May 2024=464 complaints
April 2024=473
March 2024-372
February 2024= 304
January 2024 = 332 complaints

MILEAGE

June 2024 = 5257 miles

GASOLINE

June 2024 = 438.08 gallons

| | | |
|-----------------------------|----|---|
| 911 OPEN LINE/HANGUP | 1 | |
| ABANDONED VEHICLE | 3 | |
| ALARM | 9 | 1359 S. Colling-TUSH, DV in progress |
| ANIMAL AT LARGE | 8 | 3295 Bruisee rd. TUSH B&E in progress |
| ASSAULT INCLUDING DOMESTIC | 17 | 6265 Pine -Cass City PD B&E in progress |
| ASSIST DHHS | 2 | |
| ASSIST FIRE | | |
| ASSIST MDOC | | |
| ASSIST MSP | | |
| ASSIST OTHER PD | 4 | |
| ASSIST THUMB NARCOTICS | | |
| ASSIST TUSH IN CARO | 2 | |
| ATTEMPT TO LOCATE PERSON | | |
| B&E | 4 | |
| BACKGROUND INVESTIGATION LE | 1 | |
| BULLYING INCLUDING CYBER | | |
| CHILD NEGLECT/ABUSE | | |
| CITIZEN ASSIST | | |
| CIVIL DISPUTE | 8 | |
| CONCEALED WEAPONS | | |
| CONDITIONAL BOND VIOLATION | 1 | |
| CONSERVATION VIOLATION | 2 | |
| CRIMINAL SEXUAL CONDUCT | 3 | |
| DISORDERLY | 15 | |
| DISTURBING THE PEACE | 2 | |
| DOG BITE | 1 | |
| DOG LOCKED IN VEHICLE | | |
| DWLS | 1 | |
| EMBEZZLEMENT | | |
| FALSE PERSONATION | | |
| FELONIOUS ASSAULT | | |
| FIGHT IN PROGRESS | | |
| FIREWORKS VIOLATION | | |
| FLEE POLICE | 1 | |
| FOLLOW UP INVESTIGATION | 1 | |
| FOUND PROPERTY | | |
| FRAUD | 3 | |
| GENERAL | 4 | |
| GUNSHOT WOUND | | |
| HARASSMENT | 10 | |
| HIT AND RUN PDA | 1 | |
| HOMELESS | | |
| HOMICIDE ATTEMPT | | |
| INJURY CRASH | 3 | |
| INTOXICATED PERSON | | |
| INVESTIGATION FOLLOWUP | 1 | |
| KEYS LOCKED IN VEHICLE | | |
| KIDNAPPING | | |
| LARCENY | 4 | |
| LARCENY BY CONVERSION | | |
| LARCENY FROM VEHICLE | | |
| LARCENY IN A BUILDING | | |

| | |
|------------------------------|-----|
| LIQUOR INSPECTION | 15 |
| LITTERING | |
| LOITERING | |
| LOST PROPERTY | 1 |
| MDOP | 1 |
| MED FIRST RESPONSE CALL | 14 |
| MENTAL HEALTH CALL | 13 |
| MIP-ALCOHOL | |
| MIP-VAPE | |
| MISSING JUVENILE | |
| MISSING PERSON | 1 |
| MISUSE OF 911 LINE | 1 |
| MOTORIST ASSIST | 2 |
| MUTUAL AID | 3 |
| NARCOTICS | 1 |
| NATURAL DEATH | |
| NO INSURANCE-VEHICLE | |
| NO OPERATORS LICENSE | |
| NO REGISTRATION MISDEMEANOR | |
| NOISE COMPLAINT | 1 |
| OPEN DOOR | |
| OVERDOSE-DRUGS | |
| OWI | 3 |
| PARKING VIOLATIONS | |
| PAROLE VIOLATION | 1 |
| PDA | 12 |
| PPO VIOLATION | 1 |
| PROBATION VIOLATION | 1 |
| PROWLER | |
| PUBLIC RELATIONS | 1 |
| RECKLESS DRIVING | 1 |
| REGISTRATION VIOLATION | |
| RESIST OFFICER | |
| RETAIL FRAUD | 1 |
| ROAD RAGE | 1 |
| RUNAWAY | 4 |
| SINKHOLE IN ROADWAY | |
| STALKING | |
| SUBPOENA SERVICE | 2 |
| SUICIDE OR ATTEMPTED SUICIDE | 3 |
| SUICIDAL PERSON-THREATS OF | 3 |
| SUSPICIOUS PERSON | 6 |
| SUSPICIOUS SITUATION | 10 |
| THREATS | 3 |
| THREATS TO ATTY GENERAL | |
| THREATS TO COURTHOUSE | |
| THREATS TO SCHOOL | |
| TRAFFIC CONTROL | 7 |
| TRAFFIC STOPS/CITATIONS | 123 |
| TRESPASS | 3 |
| UDAA | 2 |
| VERBAL DOMESTIC | 2 |

45 citations /arrests

| | |
|------------------------------|----|
| VIN INSPECTION | 1 |
| WARRANT ARREST - FELONY | 2 |
| WARRANT ARREST - MISDEMEANOR | 16 |
| WEAPONS OFFENSE | 1 |
| WELFARE CHECK | 15 |
| WITNESS INTIMIDATION | |

| | |
|------------------|-----|
| TOTAL COMPLAINTS | 390 |
|------------------|-----|

| | | Fire runs June 1, 2024 thru June 30, 2024 | City of Caro Fire Department | Report to Council | | page 1 |
|-----|-----------|--|--------------------------------|----------------------|----------------|--------------|
| # | Date | Responsible entity | Address of call | Description | Water usage | Township |
| 363 | 6/1/2024 | Mayville Fd | 3952 Wireline Rd. | house fire,canceled | 0 | Fremont |
| 364 | 6/1/2024 | | 820 Gibbs St. | medical | 0 | City of Caro |
| 365 | 6/2/2024 | | 1544 VanGeisen Rd. apt 2 | medical | 0 | City of Caro |
| 366 | 6/2/2024 | | 2875 Ross Rd. | medical | 0 | Wells |
| 367 | 6/3/2024 | | 372 Wells St. | medical | 0 | City of Caro |
| 368 | 6/3/2024 | | 372 Wells St. | medical | 0 | City of Caro |
| 369 | 6/3/2024 | | 2800 N. Hurds Corner Rd. | medical | 0 | Ellington |
| 370 | 6/3/2024 | services not needed | near 141 Columbia St. | truck brakes smoking | 0 | City of Caro |
| 371 | 6/3/2024 | | 616 E. Frank St. | medical | 0 | City of Caro |
| 372 | 6/4/2024 | | 1320 S. Colling Rd. | medical | 0 | Indianfields |
| 373 | 6/4/2024 | | 1740 Sunset Dr. | medical | 0 | Almer |
| 374 | 6/4/2024 | | 320 S. State St. | medical | 0 | City of Caro |
| 375 | 6/4/2024 | | 130 Adams St. | 3-vehicle crash | 0 | City of Caro |
| 376 | 6/4/2024 | Heritage Hills | 1430 Cleaver Rd. | False fire alarm | 0 | City of Caro |
| 377 | 6/4/2024 | | 1731 Sunset Dr. | medical | 0 | Almer |
| 378 | 6/5/2024 | | 649 Court St. | medical | 0 | City of Caro |
| 379 | 6/5/2024 | | 1556 VanGeisen Rd. | medical | 0 | City of Caro |
| 380 | 6/5/2024 | | 1057 E. Caro Rd. | medical | 0 | City of Caro |
| 381 | 6/5/2024 | | 2229 W. Caro Rd. | medical | 0 | Indianfields |
| 382 | 6/6/2024 | | 2145 W. Evergreen Dr. | medical | 0 | Indianfields |
| 383 | 6/6/2024 | | 1601 W. Gilford Rd. | medical | 0 | City of Caro |
| 384 | 6/7/2024 | | 1556 VanGeisen Rd. | medical | 0 | City of Caro |
| 385 | 6/7/2024 | | 1745 Mertz Rd. | medical | 0 | Indianfields |
| 386 | 6/7/2024 | | Bush & Palmer St. | medical | 0 | City of Caro |
| 387 | 6/7/2024 | Herbert Deming | 1433 E. Caro Rd. | wire issue | 0 | Almer |
| 388 | 6/8/2024 | | 1277 Romain Dr. | medical | 0 | Almer |
| 389 | 6/8/2024 | Eddie Wiggins | 164 Milwood St. | CO detector | 0 | City of Caro |
| 390 | 6/9/2024 | | 689 W. Lincoln St. | medical | 0 | City of Caro |
| 391 | 6/10/2024 | | W. Gilford & N. Unionville Rd. | Vehicle crash | 0 | Almer |
| 392 | 6/10/2024 | Arc Fmcarm1001 LC | 95 Elmdor Dr. | fire alarm | 0 | City of Caro |
| 393 | 6/10/2024 | | 622 W. Sherman St. | medical | 0 | City of Caro |
| 394 | 6/10/2024 | | 2325 Elmwood Rd. | medical | 0 | Ellington |
| 395 | 6/10/2024 | | 622 W. Sherman St. | medical | 0 | City of Caro |
| 396 | 6/10/2024 | | 2700 W. Bliss Rd. | medical | 0 | Indianfields |
| 397 | 6/11/2024 | Caro Hospital | 401 N. Hooper St. | False fire alarm | 0 | City of Caro |
| 398 | 6/12/2024 | | 2829 Jacob Rd. | medical | 0 | Ellington |
| 399 | 6/12/2024 | Jean Soper | 160 N. State St. | vehicle crash | 0 | City of Caro |
| 400 | 6/12/2024 | Walmart | 1121 E. Caro Rd. | propane tank leak | 0 | City of Caro |
| 401 | 6/12/2024 | | 125 S. State St. | medical | 0 | City of Caro |
| 402 | 6/12/2024 | | 4511 Dixon RD. | medical | 0 | Juniata |
| 403 | 6/12/2024 | | Monroe & Gardner | medical | 0 | City of Caro |
| 404 | 6/13/2024 | | 2711 E. Deckerville Rd. | medical | 0 | City of Caro |
| 405 | 6/13/2024 | | 1627 E. Caro Rd. | medical | 0 | Almer |
| 406 | 6/13/2024 | DTE | 2390 E. Dayton Rd. | powerline on fire | 0 | Wells |
| 407 | 6/13/2024 | Daniel Hoard | 2076 First St. | electric oven issue | 0 | Juniata |

| | | Fire runs June 1, 2024 thru June 30, 2024 | City of Caro Fire Department | Report to Council | | page 2 |
|-----|-----------|--|------------------------------|-------------------|-------------|--------------|
| # | Date | Responsible entity | Address of call | Description | Water usage | Township |
| 408 | 6/13/2024 | | 1410 S. Hurds Corner Rd. | medical | 0 | Wells |
| 409 | 6/15/2024 | | 3428 Ball Rd. | medical | 0 | Juniata |
| 410 | 6/15/2024 | | 283 W. Congress St. | medical | 0 | City of Caro |
| 411 | 6/15/2024 | | 1560 W. Caro Rd. | medical | 0 | City of Caro |
| 412 | 6/16/2024 | | 2040 Chambers Rd. | medical | 0 | Indianfields |
| 413 | 6/17/2024 | | 1601 W. Gilford Rd. | medical | 0 | City of Caro |
| 414 | 6/17/2024 | | 150 E. Devckerville Rd. | medical | 0 | City of Caro |
| 415 | 6/17/2024 | DTE | 1321 Mertz Rd. | power line issue | 0 | Indianfields |
| 416 | 6/17/2024 | Thumb Electric Co. | 6266 Sheridan Rd. | power line issue | 0 | Juniata |
| 417 | 6/17/2024 | Cable Co. | 483 Weeden Rd. | power line issue | 0 | Indianfields |
| 418 | 6/17/2024 | DTE | 1212 Ryan Rd. | power line issue | 0 | Indianfields |
| 419 | 6/17/2024 | DTE | 1530 Ryan Rd. | power line issue | 0 | Indianfields |
| 420 | 6/18/2024 | Mayville Fd | 482 Main St. | house fire | 0 | Mutual aid |
| 421 | 6/18/2024 | JoAnn Smith | 692 Westchester Dr. | CO detector | 0 | City of Caro |
| 422 | 6/18/2024 | | 435 W. Burnside St. | medical | 0 | City of Caro |
| 423 | 6/18/2024 | | 1731 Sunset Dr. | medical | 0 | Almer |
| 424 | 6/18/2024 | JoAnn Smith | 692 Westchester Dr. | CO detector | 0 | City of Caro |
| 425 | 6/19/2024 | Medical Care | 1285 Cleaver Rd. | False fire alarm | 0 | City of Caro |
| 426 | 6/20/2024 | | 1544 VanGeisen Rd. apt 2 | medical | 0 | City of Caro |
| 428 | 6/21/2024 | RMHK Properties | 1115 E. Gun Club Rd. | illegal fire | 50 | Indianfields |
| 430 | 6/21/2024 | Canceled | W. Gilford & Unionville Rd. | Vehicle crash | 0 | Almer |
| 431 | 6/22/2024 | | 3150 Frankford Rd. | medical | 0 | Wells |
| 432 | 6/22/2024 | | 1299 Cambridge Ln. | medical | 0 | City of Caro |
| 433 | 6/23/2024 | | 2091 Forest Dr. | medical | 0 | Indianfields |
| 434 | 6/23/2024 | services not needed | M-24 & E. Frank St. | possible crash | 0 | City of Caro |
| 435 | 6/23/2024 | | 1341 S. Colling Rd. | medical | 0 | Indianfields |
| 436 | 6/24/2024 | | 656 W. Lincoln St. | medical | 0 | City of Caro |
| 437 | 6/24/2024 | | 1631 Sunrise Dr. | medical | 0 | Almer |
| 438 | 6/24/2024 | | 37 Elmdor Dr. Apt. 201 | medical | 0 | City of Caro |
| 439 | 6/24/2024 | | 232 W. Burnside St. | medical | 0 | City of Caro |
| 440 | 6/26/2024 | | 502 Fremont #2 | medical | 0 | City of Caro |
| 441 | 6/26/2024 | | 500 S. Almer St. | medical | 0 | City of Caro |
| 442 | 6/26/2024 | Heritage Hills | 1430 Cleaver Rd. | False fire alarm | 0 | City of Caro |
| 443 | 6/27/2024 | | 1731 Sunset Dr. | medical | 0 | Almer |
| 444 | 6/27/2024 | Hampton FD | 930 N. Wagoner Out | Structure fire | 0 | Essexville |
| 445 | 6/27/2024 | | 709 S. Almer St. | medical | 0 | City of Caro |
| 446 | 6/28/2024 | | 156 W. Adams St. | medical | 0 | City of Caro |
| 447 | 6/28/2024 | Heritage Hills | 1430 Cleaver Rd. | False fire alarm | 0 | City of Caro |
| 448 | 6/29/2024 | | 419 Monroe St. | medical | 0 | City of Caro |
| 449 | 6/30/2024 | | 1545 S. Ringle Rd. | medical | 0 | Juniata |
| 450 | 6/30/2024 | | 502 Fremont #1 | medical | 0 | City of Caro |
| | | | | | | |
| | | | | | | |
| | | | | | | |



CITY OF CARO CODE ENFORCEMENT

July 2024 Council Code report

June 2024 monthly review

| | | |
|-------------------|------------------------------|---|
| 348 Wells St. | Unpermitted pool | 1 st . notice |
| 316 Wells St. | Illegal fire pit | 1 st . notice |
| 268 Columbia St. | Trailer parked in front yard | 1 st . notice |
| 121 Howard St. | tires | 1 st . notice |
| 114 Howard St. | tires | 1 st . notice |
| 321 E. Grant St. | Blight mow | |
| 524 Ward St. | Blight vehicle | 1 st . notice |
| 524 Ward St. | tires | 1 st . notice |
| 645 Court St. | Blight vehicle | 1 st . notice |
| 645 Court St. | pallets | 2 nd . notice |
| 619 Court St. | junk | 1 st . notice |
| 424 W. Frank St. | tires | 1 st . notice |
| 16 Pearl St. | Blight mow | |
| 700 W. Frank St. | Blight vehicle | 2 nd . notice |
| 872 Monroe St. | Large tote | 1 st . notice |
| 621 S. Hooper St. | Overgrown area | 1 st . notice |
| 150 W. Gamble St. | Unpermitted pool | 1 st . notice |
| 427 Gibbs St. | Unpermitted pool | 1 st . notice |
| 168 Park Dr. | tires | 1 st . notice |
| 168 Park Dr. | Blight mow | |
| 308 E. Frank St. | Blight vehicle | 1 st . notice |
| 522 W. Frank St. | Blight mow | |
| 607 S. State St. | Vehicle 4-sale in front yard | 1 st . notice |
| 343 Wells St. | Overgrown area | 2 nd . notice |
| 645 Court St. | pallets | 1 st . offence \$100.00 ticket |
| 427 Gibbs St. | Pool with no fence | 1 st . offence \$100.00 ticket |
| 103 N. Kinyon St. | Unpermitted pool | 1 st . notice |
| 143 W. Gamble St. | Blight mow | |
| 400 S. Almer St. | pallets | 1 st . notice |
| 363 Wells St. | Blight vehicle | 1 st . notice |
| 363 Wells St. | Yard junk | 2 nd . notice |
| 363 Wells St. | Blight mow | |
| 351 Wells St. | Blight mow | |
| 351 Wells St. | Yard junk | 1 st . notice |
| 347 Wells St. | Blight mow | |
| 510 S. State St. | Garbage violation | 1 st . notice |
| 775 Monroe St. | Tires/ pallets | 1 st . notice |
| | | Page 1 of 3 |



June 2024 monthly review

Page 2 of 3 47

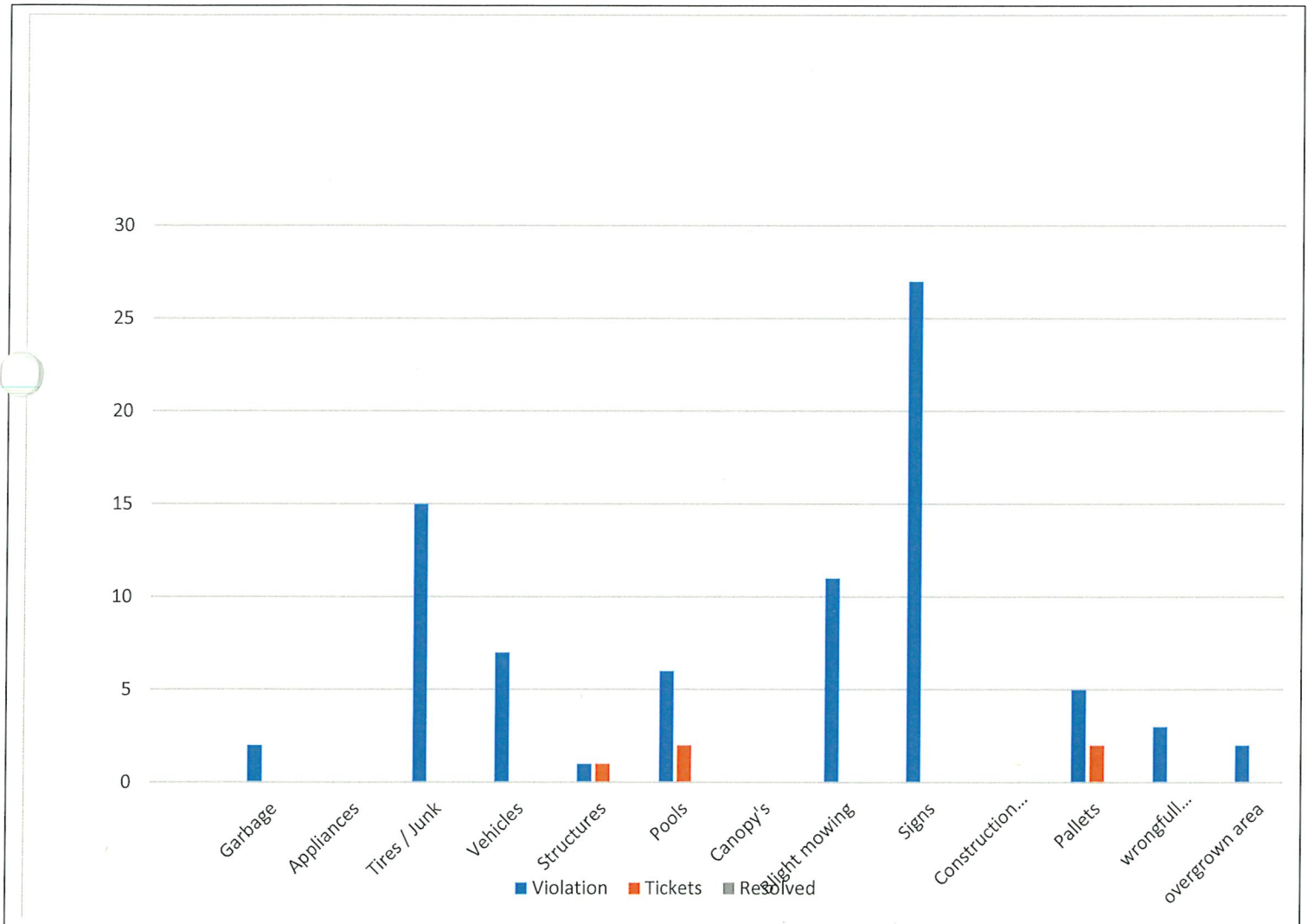


CITY OF CARO CODE ENFORCEMENT

July 2024 Council Code report

June 2024 monthly review

Page 3 of 3



55 Blights cited
3 Tickets issued at \$1200.00

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY RIES
CITY ATTORNEY
LAURA GENOVICH

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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, July 10, 2024
RE: Agenda Item – Bond Resolution for WWTP Upgrades

Members of the Caro City Council,

As you know, the City has been engaged in a process for over a year to examine improvements to the Wastewater Treatment system in the City through a low-interest loan from the CWSRF. As such, as Council has chosen to move forward with the project, and authorized the notice of intent to issue bonds, the next required step is a resolution authorizing the beginning of the process for the bond sale to the State of Michigan to ensure our ability to repay the loan we will be taking out. Therefore, I have engaged with Scott Hogan of our law firm Foster, Swift who has drawn up a resolution to allow for the bond sale.

This resolution would go into effect when the 45-day window from the resolution adopted at the last Council meeting ends, and if there is no petition drive to bring the bond sale to a public vote. These bonds would only be able to be paid back by funds from the Sewer fund and set a 30-year payback period. As per state requirements the signers of the bonds would be the Mayor and the Clerk.

Your options for motions are:

1. Adopt Resolution 2024-15 to authorize issuance of wastewater system revenue bonds as presented.
2. Take no action.

**CITY OF CARO
TUSCOLA COUNTY
STATE OF MICHIGAN**

Resolution No. 2024-15

**RESOLUTION AUTHORIZING ISSUANCE OF WASTEWATER
SYSTEM REVENUE BONDS SERIES 2024 (JUNIOR LIEN)**

A RESOLUTION TO PROVIDE FOR THE ACQUISITION AND CONSTRUCTION OF IMPROVEMENTS TO THE WASTEWATER SYSTEM OF THE CITY OF CARO; TO PROVIDE FOR THE ISSUANCE OF REVENUE BONDS; TO PRESCRIBE THE FORM OF THE REVENUE BONDS; TO PROVIDE FOR THE COLLECTION OF REVENUES FROM THE SYSTEM SUFFICIENT FOR THE PURPOSE OF PAYING THE COSTS OF OPERATION AND MAINTENANCE OF THE SYSTEM AND TO PAY THE PRINCIPAL OF AND INTEREST ON THE REVENUE BONDS; TO PROVIDE FOR SECURITY FOR THE REVENUE BONDS; TO PROVIDE FOR THE SEGREGATION AND DISTRIBUTION OF THE REVENUES; TO PROVIDE FOR THE RIGHTS OF THE HOLDERS OF THE REVENUE BONDS IN ENFORCEMENT THEREOF; AND TO PROVIDE FOR OTHER MATTERS RELATING TO THE REVENUE BONDS AND THE WASTEWATER SYSTEM.

At a meeting of the City Council of the City of Caro, Tuscola County, State of Michigan, conducted on the 15th day of July, 2024, at 6:30 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and supported by
_____:

1. Definitions. Whenever used in this Resolution, except when otherwise indicated by the context, the following terms, when capitalized, shall have the following meanings:
 - (a) "Act 94" means Act 94, Public Acts of Michigan, 1933, as amended.
 - (b) "Additional Revenue Bonds" means Revenue Bonds, including Outstanding Revenue Bonds issued by the Issuer.

- (c) "Adjusted Net Revenues" means for any operating year the excess of revenues over expenses for the System determined in accordance with generally accepted accounting principles, to which shall be added depreciation, amortization, interest expense on Bonds and payments to the City in lieu of taxes, to which may be made the following adjustments.
- (i) Revenues may be augmented by the amount of any rate increases adopted prior to the issuance of Additional Revenue Bonds or to be placed into effect before the time principal or interest on the Additional Revenue Bonds becomes payable from Revenues as applied to quantities of service furnished during the operating year or portion thereof that the increased rates were not in effect.
 - (ii) Revenues may be augmented by amounts which may be derived from rates and charges to be paid (a) as a result of new customers who have been identified by an agreement to purchase service from the System who had not been serviced during the preceding twelve months or (b) as a result of any other new customer or expansion of service to any existing customers or (c) as a result of potential customers which exist in a new service area who will be serviced by the acquisition of the repairs, extensions, enlargements and improvements to said System which have been made during the preceding twelve months or which will be acquired in whole or in part from the proceeds of Additional Revenue Bonds.
 - (iii) If there is a bond reserve account to be funded from the proceeds of Additional Revenue Bonds, then the Revenues may be augmented by an amount equal to the investment income representing interest on investments estimated to be received each operating year from the addition to the bond reserve account to be funded from the proceeds of the Additional Revenue Bonds being issued.

The adjustment of revenues and expenses by the factors set forth in (i), (ii) and (iii) above shall be reported upon by professional engineers or certified public accountants or other experts not in the regular employment of the City.

- (d) "Authorized Officers" means any one or more of the Mayor, City Manager, Finance Director/Treasurer, or the City Clerk.
- (e) "Bonds" means any Bonds which may be issued by the City for the purpose of making repairs, extensions, enlargements and improvements to the System, for the payment of which the City intends to use Net Revenues.
- (f) "City" means the City of Caro, County of Tuscola, State of Michigan.
- (g) "STF" means the Michigan Clean Water Revolving Fund, also known as the State Revolving Fund, a low interest loan financing program administered by the State Department of Treasury, the Department of Environment, Great Lakes and Energy

("EGLE"), and the Michigan Finance Authority, or other State programs.

- (h) "Resolution" refers collectively to this Resolution, and any other resolution amendatory to or supplemental to this Resolution.
 - (i) "Outstanding Revenue Bonds" means any outstanding revenue bonds, and any additional revenue bonds issued by the Issuer.
 - (k) "Revenue Bonds" means, as of any given date, the Wastewater System Bonds Series 2024 (Junior Lien) hereafter issued and delivered under this Resolution.
 - (l) "Revenues" and "Net Revenues" mean the revenues and net revenues of the System and shall be construed as defined in Section 3 of Act 94, including, with respect to "Revenues," the earnings derived from the investment of moneys in the various funds and accounts established by this Resolution, and other revenues derived from or pledged to operation of the System.
 - (m) "Project" means designing, engineering, acquiring, constructing, installing, repairing and improving certain improvements to the City's wastewater system, including treatment plant improvements, lift station improvements, pump station and booster improvements, collection system improvements, pipes, pumps and street infrastructure, together with all necessary interests in land, and all related sites, structures, equipment, appurtenances and attachments thereto.
 - (n) "Senior Lien Bonds" means the City's outstanding senior revenue bonds, if any.
 - (o) "Sufficient Government Obligations" means direct obligations of the United States of America or obligations the principal and interest on which is fully guaranteed by the United States of America, not redeemable at the option of the issuer, the principal and interest payments upon which, without reinvestment of the interest, come due at such times and in such amounts as to be fully sufficient to pay the interest as it comes due on the Bonds and the principal and redemption premium, if any, on the Bonds as it comes due whether on the stated maturity date or upon earlier redemption. Securities representing such obligations shall be placed in trust with a bank or trust company, and if any Bond is to be called for redemption prior to maturity, irrevocable instructions to call the Bond for redemption shall be given.
 - (p) "System" means the entire Wastewater System of the City including the facilities acquired and constructed with the proceeds of the Wastewater System Revenue Bonds Series 2024 (Junior Lien), and such other facilities as are now existing including all appurtenances, enlargements, extensions, repairs and improvements thereto hereafter made.
2. Necessity; Approval of Plans and Specifications. It is hereby determined to be a necessary public purpose of the City to acquire and construct the Project in accordance with the plans and specifications prepared by the City's consulting engineers, which

plans and specifications are hereby approved. The Project qualifies for the Clean Water Revolving Fund financing program being administered by Department of Treasury, EGLE, and the Michigan Finance Authority, whereby a portion of bonds of the City are sold to the Michigan Finance Authority to evidence a loan for a portion of the project cost.

3. Costs; Useful Life. The cost of the Project is estimated to be not more than Twelve Million Dollars (\$12,000,000) including the payment of incidental expenses as specified in Section 4, which estimate of cost is hereby approved and confirmed, and the period of usefulness of the Project is estimated to be not less than thirty (30) years.
4. Payment of Project Cost; Wastewater Bonds Authorized. To pay a portion of the cost of acquiring and constructing the Project, including payment of legal, engineering, financial and other expenses incident thereto and incident to the issuance and sale of the Bonds, the City shall borrow a sum of not-to-exceed Twelve Million Dollars (\$12,000,000), as finally determined by any Authorized Officer at the time of sale of the Bonds, and issue its Bonds pursuant to the provisions of Act 94. The remaining cost of the Project shall be defrayed from System funds on hand and legally available for such use.
5. Issuance of Series Bonds; Details. The Bonds shall be issued in one or more series and each series shall be designated as the "SERIES 2024 WASTEWATER SYSTEM REVENUE BONDS (JUNIOR LIEN)." The Bonds shall be payable solely out of the Net Revenues and other moneys pledged under this Resolution, and shall not be a general obligation of the City.

The Bonds shall be issued in the form of one or more fully-registered, nonconvertible bonds, dated as of the date of delivery, payable in annual principal installments on April 1 from April 1, 2025 through April 1, 2054 or on such other dates as determined by the order of the Department of Treasury and approved by the Michigan Finance Authority and any Authorized Officer, provided that the final payment on the Bonds shall occur within the period of usefulness of the Project as set forth in Section 3 and within 30 years of delivery of each series. Final determination of the Principal Amount and the payment dates and amounts of principal installments of the Bonds shall be evidenced by execution of a Purchase Contract (the "Purchase Contract") between the City and the Michigan Finance Authority providing for sale of the Series Bonds, and any Authorized Officer is authorized and directed to execute and deliver the Purchase Contract.

The Bonds shall bear interest at a rate or rates to be determined by any Authorized Officer at the time of execution of the Purchase Contract, but in any event not exceeding the maximum amount permitted by law, payable semiannually beginning October 1, 2024 or on such other dates as determined in the Purchase Contract. In addition, if required by the Michigan Finance Authority, the Bonds will bear additional

interest, under the terms required by Michigan Finance Authority, in the event of a default by the City in the payment of principal or interest on the Bonds when due. The Bonds' principal amount is expected to be drawn down by the City periodically, and interest on each installment of the principal amount shall accrue from the date such principal installment is drawn down by the City. Principal installments of the Bonds will be subject to prepayment prior to maturity as permitted by the Michigan Finance Authority and approved by any Authorized Officer.

The Mayor and City Clerk are authorized to execute the Bonds by manual or electronic signature. At least one signature on the Bonds shall be a manual signature. The Bonds may be transferred by the bondholder as provided in the Bonds as executed.

6. Payment of Bonds; Security. The Bonds and the interest thereon shall be payable from the Net Revenues, and to secure such payment, there is hereby created a statutory lien upon the whole of the Net Revenues to continue until payment in full of the principal of and interest on the Bonds, or, until sufficient cash or Sufficient Government Obligations have been deposited in trust for payment in full of the principal of and interest on the Bonds to maturity, or, if called for redemption, to the date fixed for redemption, together with the amount of the redemption premium, if any. Upon deposit of cash or Sufficient Government Obligations, as provided in the previous sentence, the statutory lien shall be terminated with respect to the Bonds, the holder of the Bonds shall have no further rights under this Resolution except for payment from the deposited funds, and the Bonds shall be considered to be defeased and shall no longer be considered to be outstanding under this Resolution.
7. State Revenue Sharing Pledge. If required by the Michigan Finance Authority, as additional security for repayment of the Bonds, the City Council agrees to pledge the state revenue sharing payments that the City is eligible to receive from the State of Michigan under Act 140, Public Acts of Michigan, 1971, as amended, to the Michigan Finance Authority as purchaser and holder of the Bonds. The Authorized Officers are severally authorized to execute and deliver a revenue sharing pledge agreement between the City and the Michigan Finance Authority.
8. Limited Tax Full Faith and Credit. If required by the Michigan Finance Authority, the City pledges its general obligation, limited tax, full faith and credit to the payment of the Bonds, subject to constitutional, statutory, and charter limitations.
9. Bondholders' Rights: Receiver. The holder or holders of the Revenue Bonds representing in the aggregate not less than twenty percent (20%) of the entire principal amount of Outstanding Revenue Bonds, may, by suit, action, mandamus or other proceedings, protect and enforce the statutory lien upon the Net Revenues of the System, and may, by suit, action, mandamus or other proceedings, enforce and compel performance of all duties of the officers of the City, including the fixing of sufficient rates, the collection of Revenues, and the proper segregation and application of the

Revenues of the System. The statutory lien upon the Net Revenues, however, shall not be construed as to compel the sale of the System or any part of the System.

If there is a default in the payment of the principal of or interest on the Revenue Bonds, any court having jurisdiction in any proper action may appoint a receiver to administer and operate the System on behalf of the City and under the direction of the court, and by and with the approval of the court to perform all of the duties of the officers of the City more particularly set forth herein and in Act 94.

The holder or holders of the Revenue Bonds shall have all other rights and remedies given by Act 94 and law, for the payment and enforcement of the Revenue Bonds and the security therefor.

10. Management; Operating Year. The operation, repair and management of the System and the acquisition and construction of the Project shall continue to be under the supervision and control of the City Council. The City Council may employ such person or persons in such capacity or capacities as it deems advisable to carry on the efficient management and operation of the System. The City Council may make such rules and regulations as it deems advisable and necessary to assure the efficient management and operation of the System. The System shall be operated on the basis of an operating year which shall coincide with the City's fiscal year.
11. No Free Service or Use. No free service or use of the System, or service or use of the System at less than cost, shall be furnished by the System to any person, firm or corporation, public or private, or to any public agency or instrumentality, including the City.
12. Fixing and Revising Rates; Rate Covenant. The rates and charges for service furnished by and the use of the System and the methods of collection and enforcement of the collection of the rates shall be those in effect on the date of adoption of this Resolution. The rates now in effect are estimated to be sufficient to provide for the payment of the expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the System in good repair and working order and to provide for all other obligations, expenditures and funds for the System required by law and this Resolution. It is hereby covenanted and agreed to fix and maintain rates for services furnished by the System at all times sufficient to provide for the payment of one hundred percent (100%) of the expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the System in good repair and working order, and to provide for all other obligations, expenditures and funds for the System required by law including, specifically to provide for payment of principal of, interest, and premium, if any, on the Bonds.

The rates and charges for operation, maintenance, replacement and administration hereby established shall be based upon a methodology which complies with the

applicable federal and state statutes and regulations. The amount of the rates and charges shall be sufficient to provide for debt service and for the expenses of operation, maintenance, replacement and administration of the system as necessary to preserve the same in good repair and working order. The amount of the rates and charges shall be reviewed annually and revised when necessary to ensure system expenses are met and that all users pay their proportionate share of operation, maintenance, equipment replacement and administration expenses.

13. Funds and Accounts; Flow of Funds. All Revenues of the System shall continue to be set aside as collected and credited to the WASTEWATER SYSTEM RECEIVING ACCOUNT (the "Receiving Account") established by prior resolutions. The Revenues credited to the Receiving Account are pledged for the purpose of the following funds and shall be transferred or debited from the Receiving Account periodically in the manner and at the times and in the order of priority hereinafter specified, provided that no transfer shall be required to be made to a fund on any date if the amount on deposit in the fund is sufficient to meet the requirements of this Resolution:

- (a) OPERATION AND MAINTENANCE ACCOUNT: Out of the Revenues credited to the Receiving Account there shall be first set aside in, or credited to, the OPERATION AND MAINTENANCE ACCOUNT (the "Operation and Maintenance Account"), periodically a sum sufficient to provide for the payment of expenses of administration and operation of the System and such current expenses for the maintenance of the System as may be necessary to preserve the System in good repair and working order.

A budget, showing in detail the estimated costs of administration, operation and maintenance of the System for the next ensuing operating year, shall be prepared by the City Council at least 30 days prior to the commencement of each ensuing operating year. No payments shall be made to the City from moneys credited to the Operation and Maintenance Account except for services directly rendered to the System by the City or its personnel.

- (b) SENIOR LIEN BOND AND INTEREST REDEMPTION ACCOUNT: Out of the Revenues remaining in the Receiving Account, after provision for the Operation and Maintenance Account, there shall be set aside periodically in the Bond and Interest Redemption Account established for payment of Senior Lien Bonds (the "Senior Lien Bond and Interest Redemption Account") a sum sufficient to provide for the payment when due of the current principal of and interest on the Senior Lien Bonds including any amounts necessary to maintain any reserve account established within the Senior Lien Bond and Interest Redemption Account.
- (c) JUNIOR LIEN BOND AND INTEREST REDEMPTION ACCOUNT: There shall be established and maintained a separate depository account designated as the JUNIOR LIEN REVENUE BOND AND INTEREST REDEMPTION ACCOUNT (the "Junior Lien Bond and Interest Redemption Account"), the moneys on deposit therein from time to time to be used solely for the purpose of paying the principal of,

redemption premiums (if any) and interest on the Junior Lien Bonds.

Out of the Revenues remaining in the Receiving Account, after provision for the Operation and Maintenance Account and any Senior Lien Bond and Interest Redemption Account, there shall be set aside periodically in the Junior Lien Bond and Interest Redemption Account a sum sufficient to provide for the payment when due of the current principal of and interest on such Junior Lien Bonds.

The amount to be set aside for the payment of principal and interest on any date shall not exceed the amount which, when added to the money on deposit in the Junior Lien Bond and Interest Redemption Account, including investment income thereon, is necessary to pay principal and interest due on the Junior Lien Bonds on the next succeeding principal payment date.

- (d) **GENERAL PURPOSE ACCOUNT:** Out of the remaining Revenues in the Receiving Account, after meeting the requirements of the Operation and Maintenance Account, any Senior Lien Bond and Interest Redemption Account, and the Junior Lien Bond and Interest Redemption Account, including any reserve account maintained therein, there may be next set aside in or credited to the GENERAL PURPOSE ACCOUNT (the "General Purpose Account"), which General Purpose Account may have several subaccounts therein, such sums periodically as the City may deem advisable to be used for additions, improvements, enlargements or extensions to the System, including the planning thereof.
 - (e) **GENERAL OBLIGATION BOND PAYMENT ACCOUNT:** Out of the Revenues remaining in the Receiving Account after meeting the requirements of the Operation and Maintenance Account, the Senior Lien Bond and Interest Redemption Account, the Junior Lien Bond and Interest Redemption Account, and the General Purpose Account, there shall be next set aside in, or credited to, the GENERAL OBLIGATION BOND PAYMENT ACCOUNT (the "General Obligation Bond Payment Account"), amounts which shall be proportionately sufficient to pay debt service on presently existing or future general obligation bonds or contractual obligations of the City incurred or to be incurred for the benefit of the System.
 - (f) **SURPLUS MONEYS:** Thereafter, any Revenues in the Receiving Account after satisfying all the foregoing requirements of this section may, at the discretion of the City, remain in the Receiving Account, or be transferred to the General Purpose Account, or be used for any other purpose permitted by law.
14. Priority of Funds. In the event the moneys in the Receiving Account are insufficient to provide for the current requirements of the Operation and Maintenance Account, the Senior Lien Bond and Interest Redemption Account (including any bond reserve account therein), the Junior Lien Bond and Interest Redemption Account, the General

Purpose Account or the General Obligation Bond Payment Account, any moneys or securities in other funds of the System, except the proceeds of sale of Bonds, shall be credited or transferred, first, to the Operation and Maintenance Account, second to the Senior Lien Bond and Interest Redemption Account, third, to the Junior Lien Bond and Interest Redemption Account, next to the General Purpose Account, and finally, to the General Obligation Bond Payment Account.

15. Depository and Funds on Hand. Pursuant to Section 24 of Act 94, moneys in the several funds and the accounts established pursuant to this Resolution, except moneys in the Senior Lien Bond and Interest Redemption Account, the Junior Lien Bond and Interest Redemption Account (including any bond reserve account which may be established on a future date) or the General Obligation Bond Payment Account (each, a "Bond Payment Account") may be kept in one or more bank accounts at a bank or banks designated by resolution of the City, and if kept in one bank account the moneys shall be allocated among the several funds on the books and records of the City in the manner and at the times provided in this Resolution. Money in the Bond Payment Accounts and money derived from the proceeds of sale of bonds shall be kept in separate deposit accounts if required pursuant to Section 24 of Act 94 or other state law.
16. Investments. Moneys in the funds and accounts established herein and moneys derived from the proceeds of sale of the Bonds may be invested by the City Treasurer on behalf of the City in the obligations and instruments permitted for investment by Section 24 of Act 94, as the same may be amended from time to time. If the moneys invested are kept in one account, as provided in this Resolution, then the monies shall be allocated among the several funds on the books and records of the City in the manner and at the times provided in this Resolution. Investment of moneys in a Bond Payment Account being accumulated for payment of the next maturing principal or interest payment of Bonds shall be limited to obligations bearing maturity dates prior to the date of the next maturing principal or interest payment on such Bonds. In the event investments are made, any securities representing the same shall be kept on deposit with the bank or trust company having on deposit the fund or funds or account from which the purchase was made. Profit realized or interest income earned on investment of funds in the Receiving Account, Operation and Maintenance Account and General Purpose Account shall be deposited in or credited to the Receiving Account at the end of each fiscal year. Profit realized on interest income earned on investment of moneys in a Bond Payment Account shall be credited as received to such Bond Payment Account.
17. Bond Proceeds. The proceeds of the sale of each series of the Bonds as received by the City shall be deposited in an account separate from other money of the City and held in a bank or banks qualified to act as depository of the proceeds of sale under the provisions of Section 15 of Act 94 designated as a Project Construction Account (the "Construction Account") with such additional series designations as shall distinguish each Construction Account from accounts established with proceeds of other series of

bonds. Moneys in each Construction Account shall be applied solely in payment of the cost of the Project including any engineering, legal and other expenses incident thereto and to the costs of issuance of the Bonds. Any balance remaining in each Construction Account after completion of the Project may be used for any other improvements to the System if such use is permitted by state law and will not cause the interest on the Bonds to be included in gross income for federal income tax purposes within the meaning of the Internal Revenue Code of 1986, as amended. Any remaining balance shall be paid into the Junior Lien Bond and Interest Redemption Account and used as permitted by state law.

18. Revenue Bond Form. The Bonds shall be in substantially the form depicted in **Exhibit A**, subject to such changes, including references to additional security, as may be required by EGLE or the Michigan Finance Authority.
19. General Covenants. The City covenants and agrees with the holders of the Bonds that as long as any of the Revenue Bonds remain outstanding and unpaid as to either principal or interest:
 - (a) The City will maintain the System in good repair and working order and will operate the same efficiently and will faithfully and punctually perform all duties with reference to the System required by the Constitution and laws of the State of Michigan, and the City's Charter and ordinances.
 - (b) The City will keep proper books of record and account separate from all other records and accounts of the City, in which shall be made full and correct entries of all transactions relating to the System in accordance with state law. The City shall have an annual audit of the books of record and account of the System for the preceding operating year made each year by an independent certified public accountant. The auditor shall comment on the manner in which the City is complying with the requirements of the Resolution with respect to setting aside and investing moneys and meeting the requirements for acquiring and maintaining insurance. The audit shall be completed and so made available not later than six (6) months after the close of each operating year except as such period may be extended in conformance with the rules of the Michigan Department of Treasury.
 - (c) The City will maintain and carry, for the benefit of the holders of the Revenue Bonds, insurance on all physical properties of the System and liability insurance, of the kinds and in the amounts normally carried by municipalities engaged in the operation of water supply and sewage disposal systems, including self-insurance. All moneys received for losses under any such insurance policies shall be applied solely to the replacement and restoration of the property damaged or destroyed, and to the extent not so used, shall be used for the purpose of redeeming or purchasing Bonds.

- (d) The City will not sell, lease or dispose of the System, or any substantial part, until all of the Revenue Bonds have been paid in full, both as to principal and interest or provision made as herein provided. The City will operate the System as economically as possible, will make all repairs and replacements necessary to keep the System in good repair and working order, and will not do or suffer to be done any act which would affect the System in such a way as to have a material adverse effect on the security for the Revenue Bonds.
- (e) The City will not grant any franchise or other rights to any person, firm or corporation to operate a System that will compete with the System and the City will not operate a system that will compete with the System.
- (f) The City will cause the Project to be acquired and constructed promptly and in accordance with the plans and specifications therefor.
- (g) The City shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of the interest on the Revenue Bonds from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended, including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditure and investment of bond proceeds and moneys deemed to be bond proceeds, and to prevent the Revenue Bonds from being or becoming a "private activity bond" as that term is used in Section 141 of the Internal Revenue Code.

20. Conditions Permitting Issuance of Senior or Prior Lien Bonds. If permitted by the Michigan Finance Authority, the City reserves the right to issue Additional Revenue Bonds of senior or prior standing and priority of lien on the Net Revenues of the System to the Revenue Bonds (the "Senior Lien Bonds"). If Senior Lien Bonds are issued, then Net Revenues of the System would be used first to pay debt service on the Senior Lien Bonds prior to providing for payment of the Revenue Bonds.

21. Additional Revenue Bonds. The right is reserved in accordance with the provisions of Act 94, to issue Additional Revenue Bonds payable from the Revenues of the System which shall be of equal standing and priority of lien on the Net Revenues of the System with the Revenue Bonds, or senior or prior standing and priority of lien as described above, but only for the following purposes and under the following terms and conditions:

- (a) To complete the Project in accordance with the plans and specifications for the Project. Such Additional Revenue Bonds shall not be authorized unless the engineers in charge of construction shall execute a certificate evidencing the fact that additional funds are needed to complete the Revenue Project in accordance with the plans and specifications and stating the amount that will be required to

complete the Project. If such certificate is executed and filed with the City, it shall be the duty of the City to provide for and issue Additional Revenue Bonds in the amount stated in the certificate to be necessary to complete the Project in accordance with the plans and specifications, plus the amount necessary to pay costs of issuance, or to provide for part or all of such amount from other sources.

- (b) For subsequent repairs, extensions, enlargements and improvements to the System, or for the purpose of refunding any Outstanding Revenue Bonds, or for both purposes, and paying costs of issuing such bonds including deposits which may be required to be made to a bond reserve account, if any. Bonds shall not be issued pursuant to this subparagraph (b) unless the Adjusted Net Revenues of the System for the preceding twelve-month operating year shall be at least equal to one hundred percent (100%) of the maximum amount of principal and interest thereafter maturing in any operating year on the then Outstanding Revenue Bonds and on the Additional Revenue Bonds then being issued. If the Additional Revenue Bonds are to be issued in whole or in part for refunding Outstanding Revenue Bonds, the annual principal and interest requirements shall be determined by deducting from the principal and interest requirements for each operating year the annual principal and interest requirements of any Revenue Bonds to be refunded from the proceeds of the Additional Revenue Bonds. For purposes of this subparagraph (b) the City may elect to use as the last preceding operating year any operating year ending not more than sixteen months prior to the date of delivery of the Additional Revenue Bonds. Determination by the City as to existence of conditions permitting the issuance of Additional Revenue Bonds shall be conclusive. No Additional Revenue Bonds shall be issued pursuant to the authorization contained in this subparagraph if the City shall then be in default in making its required payments to the Operation and Maintenance Account, the Senior Lien Bond and Interest Redemption Account, or the Junior Lien Bond and Interest Redemption Account.
 - (c) For refunding all or a part of the Outstanding Revenue Bonds and paying costs of issuing such Additional Revenue Bonds, including deposits which may be required to be made to a bond reserve account, if any. No Additional Revenue Bonds shall be issued pursuant to this subsection unless the maximum amount of principal and interest maturing in any operating year after giving effect to the refunding shall be less than the maximum amount of principal and interest maturing in any operating year prior to giving effect to the refunding.
22. Amendments Without Consent of Registered Owners. The City, from time to time and at any time, subject to the conditions and restrictions contained in this Resolution, may enact one or more supplemental or amendatory resolutions which thereafter shall form a part hereof, for any one or more or all of the following purposes:
- (a) To issue Additional Revenue Bonds or junior lien bonds;

- (b) To add to the covenants and agreements of the City contained in this Resolution other covenants and agreements thereafter to be observed, or to Tender, restrict or limit any right or power herein reserved to or conferred upon the City;
- (c) To make such provisions for the purpose of curing any ambiguity, or of curing, correcting or supplementing any defective provisions contained in this Resolution, or in regard to matters or questions arising under this Resolution, as the City may deem necessary or desirable and not inconsistent with this Resolution and which shall not have material, adverse effect on the interests of the registered owners of the outstanding Revenue Bonds; and
- (d) To increase the size or scope of the System.

Any amendment or supplemental resolution authorized by the provisions of this Section may be enacted by the City without the consent of or notice to the registered owners of any of the outstanding Revenue Bonds, notwithstanding any of the provisions of this Resolution.

23. Amendments Requiring Consent of Registered Owners. The City, from time to time and at any time, subject to the conditions and restrictions contained in this Resolution, may enact one or more supplemental or amendatory resolutions or both which thereafter shall form a part hereof, for the purpose of adding any provisions to or changing in any manner or eliminating any of the provisions of this Resolution or of any supplemental resolution, provided, however, that no such supplemental resolution shall (i) extend the fixed maturity of any bond, change a mandatory redemption requirement for any bond, or reduce the rate of interest thereon or extend the time of payment of interest, or reduce the amount of the principal thereof, or reduce or extend the time for payment of any premium payable on the redemption thereof, without the consent of the registered owner of each bond so affected, or (ii) deprive the registered owners of the Outstanding Revenue Bonds (except as aforesaid) of the right to payment of the bonds from the Net Revenues, without the consent of the registered owners of all the outstanding Revenue Bonds.

It shall not be necessary for the consent of the registered owners under this section to approve the particular form of any proposed supplemental resolution, but it shall be sufficient if such consent shall approve the substance thereof.

24. Negotiated Sale; Application to EGLE and Michigan Finance Authority. The City Council has considered the option of selling the Revenue Bonds through a competitive sale and a negotiated sale and determines that it is in the best interest of the City to negotiate the sale of the Revenue Bonds to the Michigan Finance Authority because the State Revolving Fund financing program provides significant savings to the City compared to competitive sale in the municipal bond market. The Authorized Officers are authorized to apply to the Michigan Finance Authority and to the EGLE for placement of the Revenue Bonds with the Michigan Finance Authority. The actions taken by the Authorized Officers with respect to the Revenue Bonds prior to the adoption of this Resolution are ratified, confirmed and

approved. Any Authorized Officer is authorized to sell the Revenue Bonds to the Michigan Finance Authority and to execute and deliver the Purchase Contract. The Authorized Officers are severally authorized to execute the Supplemental Agreement, the Issuer's Certificate and any other documents required by the Michigan Finance Authority in the forms provided by the Michigan Finance Authority. The Authorized Officers are severally further authorized to execute and deliver such contracts, documents and certificates as are necessary or advisable to qualify the Revenue Bonds for the State Revolving Fund program.

25. Approval of Bond Details. Any Authorized Officer is authorized to determine final bond details for the Revenue Bonds to the extent necessary or convenient to complete the transaction authorized by this Resolution, to exercise the authority and make the determinations authorized pursuant to Section 7a(1)(c) of Act 94, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, and other matters.
26. Conflict and Severability. All other ordinances, resolutions and orders or parts thereof in conflict with the provisions of this Resolution are to the extent of such conflict hereby repealed, and each section of this Resolution and each subdivision of any section hereof is hereby declared to be independent, and the finding or holding of any section or subdivision thereof to be invalid or void shall not be deemed or held to affect the validity of any other section or subdivision of this Resolution. The paragraph headings in this Resolution are furnished for convenience of reference only and shall not be considered to be part of this Resolution.
27. Publication and Recordation. This Resolution shall be published in full in a newspaper of general circulation in the City qualified under State law to publish legal notices, promptly after its adoption, and shall be recorded in the Resolution Book of the City and such recording authenticated by the signatures of the Mayor and the City Clerk.
28. Effective Date. This Resolution is hereby determined to be immediately necessary for the preservation of the peace, health and safety of the residents of the City, and is adopted to provide for the adequate operation of the System, which was established under Act 94 and therefore, pursuant to Section 6 of said Act 94, shall be in full force and effect from and after its passage and publication as required by law; provided, however, that this Resolution shall not be effective if a valid and timely petition for referendum is filed with the City Clerk pursuant to Section 33 of Act 94, that date being 45 days after a Notice of Intent to Issue Revenue Bonds was published in a newspaper of general circulation in the City.
29. Bond Counsel. The representation of the Issuer by Foster, Swift, Collins, & Smith, P.C. ("Foster Swift") as bond counsel is approved.
30. Municipal Advisor. MFCL, LLC is approved as the municipal advisor to the City.

AYES: _____

NAYS: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED.

| | | |
|-------------------|------|----------------------------------|
| | | _____ Rita Papp City Clerk |
| STATE OF MICHIGAN |) | |
| |) SS | |
| COUNTY OF TUSCOLA |) | |

I, Rita Papp, City Clerk of the City of Caro, hereby certify this to be a true and complete copy of a resolution adopted by the City Council of the City of Caro, County of Tuscola, State of Michigan, at a meeting held on July 15, 2024, and that the meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by that Act.

Rita Papp
City Clerk

EXHIBIT A

[FORM OF BOND TO BE COMPLETED AFTER BOND SALE]

UNITED STATES OF AMERICA

STATE OF MICHIGAN

COUNTY OF TUSCOLA

CITY OF CARO

WASTEWATER SYSTEM REVENUE BOND, SERIES 2024 (JUNIOR LIEN), PROJECT NO.
5881-01

Registered Owner:

Michigan Finance Authority Principal Amount: [amount]

Date of Original Issue: [date]

The CITY OF CARO, County of Tuscola, State of Michigan (the “City” or the “Issuer”), for value received, acknowledges itself to owe, and for value received hereby promises to pay, but only out of the hereinafter described Net Revenues of the City's Wastewater System (hereinafter defined), to the Michigan Finance Authority (the “Authority”), or registered assigns, the Principal Amount shown above, or such portion thereof as shall have been advanced to the City pursuant to a Purchase Contract between the City and the Authority and a Supplemental Agreement by and among the City, the Authority and the State of Michigan acting through the Department of Environment, Great Lakes and Energy, in lawful money of the United States of America, unless prepaid prior thereto as hereinafter provided.

During the time the Principal Amount is being drawn down by the City under this bond, the Authority will periodically provide to the City a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the City of its obligation to repay the outstanding Principal Amount actually advanced, all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of this bond.

The Principal Amount shall be payable on the dates and in the annual principal installment amounts set forth on Schedule I attached hereto and made a part hereof, as Schedule I may be adjusted if less than \$[amount] is disbursed to the City, or if the City prepays a portion of the Principal Amount as provided below with the prior written consent of the Authority, with interest on the principal installments from the date each installment is delivered to the holder hereof until paid at the rate of [interest rate]% per annum. Interest is

first payable on [date], and semiannually thereafter, and principal is payable on the first day of [month] commencing [date] (as identified in the Purchase Contract executed for sale of this bond) and annually thereafter.

Principal installments of this bond are subject to prepayment by the City prior to maturity only with the prior written consent of the Authority and on such terms as may be required by the Authority. Notwithstanding any other provision of this bond, as long as the Authority is the owner of this bond, (a) this bond is payable as to principal, premium, if any, and interest at [Bank], or at such other place as shall be designated in writing to the City by the Authority (the "Authority's Depository"); (b) the City agrees that it will deposit with the Authority's Depository payments of the principal of, premium, if any, and interest on this bond in immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority's Depository has not received the City's deposit by 12:00 noon on the scheduled day, the City shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment; and (c) written notice of any redemption of this bond shall be given by the City and received by the Authority's Depository at least 40 days prior to the date on which such redemption is to be made.

Additional Interest

In the event of a default in the payment of principal or interest hereon when due, whether at maturity, by redemption or otherwise, the amount of such default shall bear interest (the "additional interest") at a rate equal to the rate of interest which is two percent above the Authority's cost of providing funds (as determined by the Authority) to make payment on the bonds of the Authority issued to provide funds to purchase this bond but in no event in excess of the maximum rate of interest permitted by law. The additional interest shall continue to accrue until the Authority has been fully reimbursed for all costs incurred by the Authority (as determined by the Authority) as a consequence of the City's default. Such additional interest shall be payable on the interest payment date following demand of the Authority. In the event that (for reasons other than the default in the payment of any municipal obligation purchased by the Authority) the investment of amounts in the reserve account established by the Authority for the bonds of the Authority issued to provide funds to purchase this bond fails to provide sufficient available funds (together with any other funds which may be made available for such purpose) to pay the interest on outstanding bonds of the Authority issued to fund such account, the City shall and hereby agrees to pay on demand only the City's pro rata share (as determined by the Authority) of such deficiency as additional interest on this bond.

For prompt payment of principal and interest on this bond, the City has irrevocably pledged the revenues of its Wastewater System, including all appurtenances, extensions and improvements thereto (the "System"), after provision has been made for reasonable and necessary expenses of operation, maintenance and administration (the "Net Revenues"), and a statutory lien thereon is hereby recognized and created. The City has reserved the right, on

the conditions stated in the Resolution, to issue additional bonds of prior and senior or equal standing and priority of lien with this bond as to the Net Revenues.

This bond is a single, fully-registered, non-convertible bond issued in the Principal Amount pursuant to Resolution No. [XX] duly adopted by the City Council of the City (the "Resolution"), and under and in full compliance with the Constitution and statutes of the State of Michigan, including specifically Act 94, Public Acts of Michigan, 1933, as amended, for the purpose of paying the cost of acquiring and constructing improvements to the System.

For a complete statement of the revenues from which and the conditions under which this bond is payable, a statement of the conditions under which additional bonds of superior and equal standing may hereafter be issued and the general covenants and provisions pursuant to which this bond is issued, reference is made to the Resolution. The Resolution is on file at the office of the City Clerk and reference is made to the Resolution and any and all supplements thereto and modifications and amendments thereof, if any, and to Act 94 for a more complete description of the pledges and covenants securing this bond, the nature, extent and manner of enforcement of such pledges, the rights and remedies of the registered owner of this bond with respect thereto and the terms and conditions upon which this bond is issued and may be issued thereunder.

THIS BOND IS A SELF-LIQUIDATING BOND AND IS NOT A GENERAL OBLIGATION OF THE CITY AND DOES NOT CONSTITUTE AN INDEBTEDNESS OF THE CITY WITHIN ANY CONSTITUTIONAL, STATUTORY OR CHARTER LIMITATION, AND IS PAYABLE BOTH AS TO PRINCIPAL AND INTEREST, FROM THE NET REVENUES OF THE SYSTEM AND CERTAIN FUNDS AND ACCOUNTS ESTABLISHED UNDER THE RESOLUTION. THE PRINCIPAL AND INTEREST ON THIS BOND ARE SECURED BY THE STATUTORY LIEN HEREINBEFORE DESCRIBED.

The City has covenanted and agreed, and does hereby covenant and agree, to fix and maintain at all times while any bonds payable from the Net Revenues of the System shall be outstanding, such rates for service furnished by the System as shall be sufficient to provide for payment of the principal of and interest on the bonds payable from the Net Revenues of the System, as and when the same shall become due and payable, to provide for the payment of expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the same in good repair and working order, and to provide for such other expenditures and funds for the System as are required by the Resolution.

This bond is transferable only upon the books of the City by the registered owner in person or the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the City, duly executed by the registered owner or the registered owner's attorney, and thereupon a new bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein prescribed.

It is hereby certified and recited that all acts, conditions and things required by law to be

done precedent to and in the issuance of this bond have been done and performed in regular and due time and form as required by law.

IN WITNESS WHEREOF, the City, by its City Council, has caused this bond to be executed by its Mayor and its City Clerk and the corporate seal or a facsimile to be impressed or printed hereon, all as of the Date of Original Issue.

CITY OF CARO

Seal

Mayor

Clerk

87253:00010:200666924-5

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY RIES
CITY ATTORNEY
LAURA GENOVICH

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JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Monday, July 10, 2024
RE: Agenda Item – Fairgrounds Campground Discussion

Members of the Caro City Council,

As you know, the Tuscola County Fair Board has long stated a desire to grow a camping area on part of the fairgrounds property they lease from us, specifically the areas they hold year-round control of. In the latest contract renewal approved by Council language was added to allow for camping in said areas subject to local ordinances and state laws. Currently, the controlling ordinance is Chapter 44, Article XVIII, Section 44-512(f) which states: "Recreational vehicles, trailers or buses shall not be used as living quarters for a period exceeding 14 days within any 90 day period." Also, the next section (g) states: "On each lot or contiguous lot(s) there shall be not more than a total of three recreational vehicles, trailers or buses in any combination thereof." While the camping, which has been part of the Tuscola County Fair for many years, falls within the 14-day window of section (f), the expansion over the last four years to cover those who come to town for the sugar beet harvest campaign does not.

At the last Council meeting, a letter was received from Fair Board President Neil Jackson asking for a one-year addendum to the lease to specifically allow for the Michigan Sugar campers this year, while a discussion about possible ordinance changes can take place. This increase has not been without controversy as Council will remember some of the discussion which took place last year that I remember as this program has grown. As this issue is not as simple as developing an addendum and presenting it to Council for approval, Neil presented his letter asking for Council's consideration of this issue.

The chokepoint of the issue is any addendum to allow for extended camping for the Michigan Sugar campaign would run afoul of the plain language of the ordinance currently in place, and even if Council desired to change the ordinance to allow the campaign camping, it could not be accomplished in time for this year's campaign. Therefore, as City Manager, I stand ready to take whatever action Council desires in whichever direction Council seeks to take this issue, even if it is to take no action at all.

June 24, 2024

Scott Czasak
Caro City Manager
317 S. State St.
Caro, MI. 48723

Dear Scott

The Tuscola County Fair board would like to request a one year addendum to the recently signed fairgrounds lease for the purpose of hosting the Michigan Sugar campers for 2024.

For the last four years, the fairgrounds has been host to Michigan Sugar campers. At the beginning of this endeavor, representatives from the fair board met with city representatives regarding the campers, and no problems were foreseen. In past directives from the city, the fair board has been given the authorization to develop a camping program at the fairgrounds. The City of Caro's Master Plan has included language promoting camping at the fairgrounds for many years.

It goes without saying that the campers are a vital part to Michigan Sugar's success. It contributes to a successful fair and enables the fair to invest considerable money into the fairgrounds. In the last 5 years, we have reinvested over \$600,000. This investment along with numerous dedicated volunteers has resulted in a plethora of non fair related events bringing people to Caro lending to an influx of capital to area businesses (see attachment).

We would be available to work out any details and address concerns.

Thank you.

Neil Jackson
Tuscola County Fair President

Events and Services the Tuscola County Fairgrounds has Provided to the Community

Service Clubs

- *Caro Lions - Tuscola County Fair is largest fundraiser
- *Caro Rotary- fairgrounds used for pancake supper in October
- *Tuscola County Farm Bureau - uses fairgrounds for annual meeting in August
- *Tuscola County Relay for Life - uses fairgrounds for annual walk in August
- *Ham radio - emergency drills
- *Caro Garden Club - uses building for flower and plant distribution
- *Tuscola Co. Soil Conservation District - tree sales and distribution
- *Tuscola County Pheasants Forever - seed distribution
- *Tuscola County Pumpkin Festival - use of buildings and midway for festivals

County Government Agencies & Schools

- *Tuscola County Behavioral Health
- *Tuscola County Animal Control - temporary housing for confiscated animals
- *City of Caro - use of Midway Hall for large meetings
- *City of Caro - use of bathrooms during summer months
- *Caro Community Schools - use of bathrooms for tennis matches and practices
- *Caro Community Schools - use of buildings for float building to provide a safe and secure site

Non-Profit Organizations

- *Tuscola County 4-H and FFA
- *Thumb Jackpot Show - 5 county steer show
- *Project Red - rural education day 4th graders countywide come to learn about agriculture
- *12 - 14 different non fair youth horse shows
- *Non fair week harness racing

Miscellaneous Community Services provided

- *Lutheran Youth Group - use showers during summer
- *Private rentals for graduations, baby and bridal showers, weddings and parties
- *Search and rescue dog training
- *County wide job fair 1200 - 1400 students
- *Tuscola County Old Engine Shows - 2 shows summer and fall
- *Caro Winterfest - uses buildings and track for winter festival
- *Tuscola Democratic Committee hold a multi county rally
- *Winter Storage - boats, cars, campers

- *Camping groups throughout the year bring visitors to Tuscola County
- *Michigan Sugar campers - campers provide much needed workers for Michigan Sugar (occupied from August to November) who patronize local businesses
- *Michigan Sugar uses buildings for winter storage and events
- *LaBuddie uses buildings for winter storage
- *Caro Community Hospital - storage
- *Tuscola County Fair has been a part of the community for 145 years offering thousands of 4H and FFA youth projects. This brings thousands of people to the area enhancing businesses and the community.
- *5K race for child abuse
- *Motor races
- *Antique Festival/Show 2 days in May

Fair Week Attendance 25,000 people and growing

Fair uses local electrician, local plumber, local builder, local fuel supplier, local trash disposal, local port-a-John's, local insurance agent

CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY RIES
CITY ATTORNEY
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JILL WHITE

TO: City Council
FROM: Karen Snider – Mayor
SUBJECT: Mayor's Report
DATE: July 15, 2024

The City Manager, Clerk and I prepared the Council agenda on July 11, 2024, for the July 15, 2024, council meeting.

City Manager Scott Czasak and I attended the Economic Development Authority round table on June 28 at the Oven. The event was hosted by Trevor Keyes, Executive Director, Tuscola County Michigan Economic Development Corporation. Mr. Keyes gave a synopsis of what he did in his former position and what he wants to accomplish to move Tuscola County forward.

I attended Rotary on July 1, 2024, and the program consisted of a discussion as to things that our new Caro Rotary President Mark Wolfe would like the members to look forward to in the next 12 months. His goal is to reach an outcome that all members desire to achieve.

I had the pleasure of attending Rock the Block on July 4, 2024, and it was amazing. It was great to listen to three bands at three different locations. The event was hosted by the Caro Downtown Development Authority. A big thank you to Lauren Amellal who put in numerous hours putting this special event together.

The Caro Rotary Club meeting scheduled for July 8 was cancelled due to renovations and updates being done at the Brentwood.

Planning was cancelled for July 9, 2024.

The Downtown Development Authority (DDA) meeting scheduled for July 10, 2024 has been cancelled.

CITY OF CARO

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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, July 10, 2024
RE: City Manager's Report

Members of the Caro City Council,

The Fourth of July has come and gone, and we have reached the dog days of summer, where we can expect hot temperatures, while also enjoying all the outdoor activities we have here in Caro. I fully expect the splash pad to be working overtime as we get into July and August to keep the kids cool the next few months.

With the new fiscal year begun Council can expect action on a number of items from the budget in the next few weeks and months, currently I have placed the City Hall roof replacement and DPW parking lot replacement projects out for bids and Council should expect to receive and review those bids at our next meeting in August. We will also be placing out for bids for our IT services as that current contract is due, and once our audit concludes in the fall we will be seeking bidders for a new three-year contract as well. I am very pleased at how our bidders pool has expanded since we expanded our bid process to include BidNet, which places our bids online for anyone to find and bid on. We have been getting bids from much more diverse areas and so far, it has resulted in cost savings for many projects.

I am also pleased to report the Food Truck Ordinance is fully in effect and we have a number of food trucks who have been licensed so far to work in Caro. One of the food truck owners commented how he found our process to be straightforward and easy to navigate, despite what internet rumor and innuendo had led him to believe. A safe dining experience is in the best interests of the food trucks and the residents of Caro, so I am glad to see things running smoothly.

Our DPW seasonal workers have been hard at work doing summer maintenance, and I can report from Superintendent Reese he is extremely pleased with this year's crop of part-timers. Speaking of part-timers, I am also pleased to inform Council that Carrie Will has started and has already met with Parks and Recreation Committee Chair Sean Smith and myself to go over ideas and to get direction in terms of what she can work on to increase use of our parks, I am impressed so far with her work ethic and her desire to make the Caro parks active and alive all year long!

After our last meeting, I submitted the necessary paperwork for Part III of the application for the Clean Water State Revolving Fund loan as Council approved, and the front office staff, Superintendent Dienes and Treasurer Ries have been compiling the information required for the state to verify the financial capability of the City to repay the loan, there is a lot of information not just about our rate history, but the changes in flow rate from year to year to demonstrate we have a steady income, and not one which swings wildly based on large users. Other cities which have such dependence on a large user can run into issues if that large user goes away, but Caro runs a steady flow over the years, so I believe we are in good shape to demonstrate our ability to repay the loan.

Lastly, after a long budget process I will be taking some time away from the office in the next three weeks. From this Wednesday, July 17 – Friday, July 19, I will be in Marquette for the Michigan Municipal Executive's Summer workshop. Even though I will be available by phone or email during my stay, I am still 6 hours away in case anything in person requires attention, therefore, for those 3 days I am naming Police Chief Brian Newcomb as the Acting City Manager for anything which requires in person attention. The week afterwards I am taking as vacation time, however, it will be another staycation as I get caught up on projects around my home, especially before my family arrives to enjoy the Tuscola County Fair, if for no other reason then to avoid family ribbing. Therefore, I will not be naming an acting manager during that time, if I am needed, I can be at the office within minutes.

I hope everyone finds time to enjoy the rest of July, especially the Tuscola County Fair!

CITY OF CARO

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TO: City Council/City Manager
FROM: Rita Papp – City Clerk
SUBJECT: Clerk's Report
DATE: July 15, 2024

- Primary Election will be held in the City of Caro on August 6, 2024 and the clerk's office is in the process of preparing for the election.
- 9 days of Early Voting starts on July 27th through August 4th. The City of Caro is Early Voting Region # 3 and I as the clerk will host Almer, Indianfields, and Wells Township voters. The City of Caro will receive additional revenue of \$2,500.00 for the clerk hosting and managing the Early Voting Site. Hours of early voting – 8:00 am – 4:00 pm in the council room. I am hoping for more of a bigger turnout now that the voters have been introduced to early voting in February 2024.
- Issued 500+ absentee ballots for the August 6, 2024 Primary Election to date.
- Election packets are available in my office for the open seats on city council. Three 4-year term council member seats, One 2-year partial term council member seat, & One 2-year term mayor seat. Election to be held November 5, 2024. Submission deadline is July 23, 2024 at 4:00 p.m.
- Due to the resignation of Bob Eschenbacher, there is a vacancy open on council. The appointment will serve the remainder of the term until November 2026. Letters of interest are to be submitted to the Clerk. The vacancy has been posted on social media and in the paper until filled. Pursuant to the City Charter, council vacancies must be filled within 60 days. The due date is July 19, 2024.
- Posted a WWTP Operator Position due to the retirement of Randy Martin. Position is open until filled.
- Planning Commission was cancelled July 9, 2024.
- DDA Meeting was cancelled July 10, 2024.
- Attended the Tuscola County Clerk's Association Meeting July 11, 2024.
- Public Accuracy Testing for the August 6, 2024 election will be held July 16, 2024 at 9:00 a.m.

CITY OF CARO

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TO: City Council
City Manager – Scott Czasak
FROM: Tammy Ries, Treasurer
SUBJECT: Treasurer's Report
DATE: 7/10/2024

It has been a busy month for the treasure's office. Ending the fiscal year and preparing for the upcoming audit has taken quite a lot of time. Additionally, we started collecting summer taxes on July 1st, so the front desk has been very busy.

Here is a small list of some of my duties in the last month.

- Attended City Council meetings
- Reconciled bank accounts
- Reconciled investment Accounts
- Prepared financial statements and reports
- Completed journal entries for interest, bank fees, and multiple other items
- Allocated taxes collected
- Began preparing for audit
- Assisted the front desk during lunches and vacations
- Attended more Civic training via Zoom
- Attended MDoT webinars

CITY OF CARO

BALANCE SHEET

JUNE 30, 2024

FUND 101 - GENERAL FUND

ASSETS

| | | |
|-----------------|--------------------------------|---------------------|
| 101-000-001-100 | GENERAL FUND CASH | 3,664,225.96 |
| 101-000-003-000 | CASH POLICE SAVINGS | 2,062.69 |
| 101-000-004-000 | GEN FUND POLICE PETTY CASH | 100.00 |
| 101-000-004-001 | GENERAL FUND PETTY CASH | 100.00 |
| 101-000-005-000 | CASH-CHIPPEWA WLKWW DONATIONS | 5,956.52 |
| 101-000-005-002 | PARKS & REC SCHOLARSHIP/DONATI | 332.16 |
| 101-000-005-003 | CASH - SESQUI/ROADHOUSE | 3,593.65 |
| 101-000-028-003 | DELINQ TAX RECEIVABLE 1999 | 160.57 |
| 101-000-028-004 | DELINQ TAX RECEIVABLE 2000 | 125.50 |
| 101-000-028-006 | DELINQ TAX RECEIVABLE 2002 | 221.53 |
| 101-000-028-007 | DELINQ TAX RECEIVABLE 2003 | 657.76 |
| 101-000-028-008 | DELINQ TAX RECEIVABLE 2004 | 898.80 |
| 101-000-028-009 | DELINQ TAX RECEIVABLE 2005 | 1,091.49 |
| 101-000-028-010 | DELINQ TAX RECEIVABLE 2006 | 1,695.05 |
| 101-000-028-011 | DELINQ TAX RECEIVABLE 2007 | 1,758.60 |
| 101-000-028-012 | DELINQ TAX RECEIVABLE 2008 | 4,002.15 |
| 101-000-028-013 | DELINQ TAX RECEIVABLE 2009 | 4,497.02 |
| 101-000-028-014 | DELINQ TAX RECEIVABLE 2010 | 2,337.35 |
| 101-000-028-015 | DELINQ TAX RECEIVABLE 2011 | 814.28 |
| 101-000-028-016 | DELINQ TAX RECEIVABLE 2012 | 2,291.24 |
| 101-000-028-017 | DELINQ TAX RECEIVABLE 2013 | 1,684.57 |
| 101-000-028-018 | DELINQ TAX RECEIVABLE 2014 | 1,532.81 |
| 101-000-028-020 | DELINQ TAX RECEIVABLE 2016 | 817.40 |
| 101-000-028-021 | DELINQ TAX RECEIVABLE 2017 | 431.81 |
| 101-000-028-022 | DELINQ TAX RECEIVABLE 2018 | 765.73 |
| 101-000-028-023 | DELINQ TAX RECEIVABLE 2019 | 561.79 |
| 101-000-028-024 | DELINQ TAX RECEIVABLE 2020 | 639.78 |
| 101-000-028-025 | DELINQ TAX RECEIVABLE 2021 | 558.46 |
| 101-000-031-000 | DUE FR SEWER FUND | 114,000.00 |
| 101-000-031-001 | DUE FROM MOTOR POOL (LOAN) | 214,817.89 |
| 101-000-040-000 | ACCOUNTS RECEIVABLE | 165,267.01 |
| 101-000-041-000 | ALLOWANCE FOR BAD DEBTS | (1,780.40) |
| 101-000-123-000 | PREPAID EXPENSES | 35,471.33 |
| TOTAL ASSETS | | <u>4,231,690.50</u> |

CITY OF CARO

BALANCE SHEET

JUNE 30, 2024

FUND 101 - GENERAL FUND

LIABILITIES AND EQUITY

LIABILITIES

| | | | | |
|-----------------|--------------------------------|---|-------------|--|
| 101-000-202-000 | ACCOUNTS PAYABLE | (| 153,007.91) | |
| 101-000-222-000 | DUE TO CTY - COUNTY OPERATING | | 456.02 | |
| 101-000-222-001 | DUE TO CARO TRANSIT AUTHORITY | (| 405.40) | |
| 101-000-222-003 | COUNTY DRAINS | | 194.70 | |
| 101-000-222-004 | COUNTY SPECIALS | (| 891.30) | |
| 101-000-222-005 | DUE TO COUNTY - INTEREST | | 8.37 | |
| 101-000-223-000 | DUE TO CARO DISTRICT LIBRARY | (| 301.65) | |
| 101-000-225-000 | DUE TO CARO SCHOOLS | | 151,036.98 | |
| 101-000-228-001 | DUE TO CTY - STATE EDUCATION | (| 229.08) | |
| 101-000-228-002 | STATE WITHHOLDING | | 37.95 | |
| 101-000-229-002 | SS & MC WITHHOLDING | (| 193.50) | |
| 101-000-231-003 | AFLAC INSURANCE WITHHOLDING | (| 210.12) | |
| 101-000-231-006 | HEALTH INSURANCE WITHHOLDING | | 10,805.15 | |
| 101-000-234-000 | DUE TO INTERMEDIATE SCHOOLS | (| 859.65) | |
| 101-000-237-000 | STATE UNEMPLOYMENT TAX PAYABLE | | 5.77 | |
| 101-000-283-000 | FIRE INSURANCE PAYABLE | | 13,475.00 | |
| 101-000-339-000 | DEFERRED REVENUES | | 27,569.77 | |
| 101-000-339-001 | UNEARNED REVENUE - ARPA FUNDS | | 184,427.56 | |
| 101-000-339-003 | DEFERRED REV - SHOP W/ HERO | | 3,280.00 | |

TOTAL LIABILITIES 235,198.66

FUND EQUITY

| | | | |
|-----------------|---------------------------------|--------------|--|
| 101-000-390-000 | FUND BALANCE | 3,497,114.21 | |
| | REVENUE OVER EXPENDITURES - YTD | 499,377.63 | |

TOTAL FUND EQUITY 3,996,491.84

TOTAL LIABILITIES AND EQUITY 4,231,690.50

CITY OF CARO

BALANCE SHEET

JUNE 30, 2024

FUND 202 - MAJOR STREETS FUND

ASSETS

| | | | |
|-----------------|-------------------|--------------|--------------|
| 202-000-001-100 | MAJOR ST CHECKING | 1,942,430.01 | |
| 202-000-123-000 | PREPAID EXPENSES | 1,114.17 | |
| | | | |
| | TOTAL ASSETS | | 1,943,544.18 |

LIABILITIES AND EQUITY

FUND EQUITY

| | | | |
|-----------------|---------------------------------|--------------|--------------|
| 202-000-390-000 | MAJOR ST. - FUND BALANCE | 1,791,281.15 | |
| | REVENUE OVER EXPENDITURES - YTD | 152,263.03 | |
| | | | |
| | TOTAL FUND EQUITY | | 1,943,544.18 |
| | | | |
| | TOTAL LIABILITIES AND EQUITY | | 1,943,544.18 |

CITY OF CARO

BALANCE SHEET

JUNE 30, 2024

FUND 203 - LOCAL STREETS FUND

ASSETS

| | | | |
|-----------------|-------------------|------------|------------|
| 203-000-001-100 | LOCAL ST CHECKING | 406,721.40 | |
| 203-000-123-000 | PREPAID EXPENSES | 1,704.96 | |
| | | | |
| | TOTAL ASSETS | | 408,426.36 |

LIABILITIES AND EQUITY

FUND EQUITY

| | | | |
|-----------------|---------------------------------|------------|------------|
| 203-000-390-000 | LOCAL ST - FUND BALANCE | 269,725.73 | |
| | REVENUE OVER EXPENDITURES - YTD | 138,700.63 | |
| | | | |
| | TOTAL FUND EQUITY | | 408,426.36 |
| | | | |
| | TOTAL LIABILITIES AND EQUITY | | 408,426.36 |

CITY OF CARO

BALANCE SHEET

JUNE 30, 2024

FUND 204 - MUNICIPAL STREETS FUND

ASSETS

| | | | |
|-----------------|-------------------------------|-----------|-----------|
| 204-000-001-100 | MUNICIPAL STREET CASH | 44,157.34 | |
| 204-000-026-003 | DELINQ TAX RECEIVABLE 1999 | 33.85 | |
| 204-000-026-004 | DELINQ TAX RECEIVABLE 2000 | 26.46 | |
| 204-000-026-006 | DELINQ TAX RECEIVABLE 2002 | 56.72 | |
| 204-000-026-007 | DELINQ TAX RECEIVABLE 2003 | 152.96 | |
| 204-000-026-008 | DELINQ TAX RECEIVABLE 2004 | 217.90 | |
| 204-000-026-009 | DELINQ TAX RECEIVABLE 2005 | 311.79 | |
| 204-000-026-010 | DELINQ TAX RECEIVABLE 2006 | 780.74 | |
| 204-000-026-011 | DELINQ TAX RECEIVABLE 2007 | 433.43 | |
| 204-000-026-012 | DELINQ TAX RECEIVABLE 2008 | 839.39 | |
| 204-000-026-013 | DELINQ TAX RECEIVABLE 2009 | 945.62 | |
| 204-000-045-008 | SPECIAL ASSESSMENT REC - 2019 | 356.94 | |
| 204-000-045-009 | SPECIAL ASSESSMENT REC - 2020 | 4,195.63 | |
| 204-000-045-010 | SPECIAL ASSESSMENT REC - 2021 | 19,561.60 | |
| 204-000-123-000 | PREPAID EXPENSES | 612.12 | |
| | | | |
| | TOTAL ASSETS | | 72,682.49 |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|-----------------|-------------------------|-----------|-----------|
| 204-000-339-004 | DEFERRED REVENUE - 2019 | 356.94 | |
| 204-000-339-005 | DEFERRED REVENUE - 2020 | 4,195.63 | |
| 204-000-339-006 | DEFERRED REVENUE - 2021 | 19,561.60 | |
| | | | |
| | TOTAL LIABILITIES | | 24,114.17 |

FUND EQUITY

| | | | |
|-----------------|---------------------------------|-------------|-----------|
| 204-000-390-000 | MUNICIPAL FUND BALANCE | 51,036.19 | |
| | REVENUE OVER EXPENDITURES - YTD | (2,467.87) | |
| | | | |
| | TOTAL FUND EQUITY | | 48,568.32 |
| | | | |
| | TOTAL LIABILITIES AND EQUITY | | 72,682.49 |

CITY OF CARO

BALANCE SHEET

JUNE 30, 2024

FUND 216 - FIRE FUND

ASSETS

| | | | |
|-----------------|------------------------|------------|------------|
| 216-000-001-100 | FIRE FUND GENERAL CASH | 156,480.90 | |
| 216-000-018-000 | ACCOUNTS RECEIVABLE | 5,955.00 | |
| 216-000-123-000 | PREPAID EXPENSES | 14,265.49 | |
| | | | |
| | TOTAL ASSETS | | 176,701.39 |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|-----------------|-------------------|-----------|-----------|
| 216-000-339-000 | DEFERRED REVENUE | 68,993.79 | |
| | | | |
| | TOTAL LIABILITIES | | 68,993.79 |

FUND EQUITY

| | | | |
|-----------------|---------------------------------|---------------|------------|
| 216-000-390-000 | FUND BALANCE | 408,876.58 | |
| | REVENUE OVER EXPENDITURES - YTD | (301,168.98) | |
| | | | |
| | TOTAL FUND EQUITY | | 107,707.60 |
| | | | |
| | TOTAL LIABILITIES AND EQUITY | | 176,701.39 |

CITY OF CARO
BALANCE SHEET
JUNE 30, 2024

FUND 248 - DDA FUND

| <u>ASSETS</u> | | | |
|-------------------------------|---------------------------------|------------|------------|
| 248-000-001-100 | DDA CASH | 220,582.63 | |
| 248-000-123-000 | PREPAID EXPENSES | 275.69 | |
| | | | |
| | TOTAL ASSETS | | 220,858.32 |
| <u>LIABILITIES AND EQUITY</u> | | | |
| <u>LIABILITIES</u> | | | |
| 248-000-339-000 | DDA DEFERRED REVENUE | 404.00 | |
| | | | |
| | TOTAL LIABILITIES | | 404.00 |
| <u>FUND EQUITY</u> | | | |
| 248-000-399-000 | DDA FUND BALANCE | 215,159.41 | |
| | REVENUE OVER EXPENDITURES - YTD | 5,294.91 | |
| | | | |
| | TOTAL FUND EQUITY | | 220,454.32 |
| | | | |
| | TOTAL LIABILITIES AND EQUITY | | 220,858.32 |

CITY OF CARO
BALANCE SHEET
JUNE 30, 2024

FUND 265 - DRUG FORFEITURE FUND

| <u>ASSETS</u> | | | |
|-------------------------------|---------------------------------|--------|--------|
| 265-000-001-100 | DRUG FORFEITURE CASH | 370.43 | |
| | TOTAL ASSETS | | 370.43 |
| <u>LIABILITIES AND EQUITY</u> | | | |
| <u>FUND EQUITY</u> | | | |
| 265-000-390-000 | FUND BALANCE | 363.01 | |
| | REVENUE OVER EXPENDITURES - YTD | 7.42 | |
| | TOTAL FUND EQUITY | | 370.43 |
| | TOTAL LIABILITIES AND EQUITY | | 370.43 |

CITY OF CARO

BALANCE SHEET

JUNE 30, 2024

FUND 590 - SEWER OPER/MAINT FUND

ASSETS

| | | | |
|-----------------|--------------------------------|-----------------|---------------|
| 590-000-001-100 | SEWER OPER/MAINT CASH | 1,469,050.60 | |
| 590-000-003-001 | SEWER REPLACE/REPAIR SAVINGS | 420,323.64 | |
| 590-000-004-000 | PETTY CASH | 100.00 | |
| 590-000-007-000 | SEWER BOND RESERVE SAVINGS | 141,972.93 | |
| 590-000-033-000 | ACCOUNTS RECEIVABLE - UB | 76,585.27 | |
| 590-000-033-001 | UNBILLED ACCOUNTS RECEIVABLE | 135,183.00 | |
| 590-000-033-002 | A/R INDIANFIELDS TWP SEWER -UB | 20,099.57 | |
| 590-000-033-003 | A/R ALMER TOWNSHIP SEWERS - UB | 4,525.84 | |
| 590-000-040-000 | ACCOUNTS RECEIVABLE INVOICES | 144.59 | |
| 590-000-041-000 | ALLOWANCE FOR BAD DEBTS | (17,500.00) | |
| 590-000-101-000 | INVENTORY | 38,000.00 | |
| 590-000-123-000 | PREPAID EXPENSES | 16,728.79 | |
| 590-000-130-000 | LAND | 2,513.00 | |
| 590-000-136-000 | BUILDINGS | 13,236,995.02 | |
| 590-000-137-000 | ACCUM DEPRECIATION BUILDINGS | (7,657,879.82) | |
| 590-000-140-000 | EQUIPMENT | 4,944,159.36 | |
| 590-000-141-000 | ACCUM DEPRECIATION EQUIPMENT | (3,857,771.40) | |
| 590-000-154-000 | TRANSMISSION LINES | 3,925,312.50 | |
| 590-000-155-000 | ACCUM DEPREC TRANSMISSIONS LNS | (2,688,330.86) | |
| 590-000-159-000 | METERS | 44,487.83 | |
| 590-000-160-000 | ACCUM DEPRECIATION METERS | (42,512.36) | |
| TOTAL ASSETS | | | 10,212,187.50 |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|-------------------|--------------------------------|--------------|--------------|
| 590-000-251-000 | INTEREST PAYABLE (ACCUMULATED) | 8,357.03 | |
| 590-000-300-000 | BONDS PAYABLE SRF - 2007 PROJ | 1,662,114.00 | |
| 590-000-314-000 | DUE TO GENERAL-LOAN | 114,000.00 | |
| TOTAL LIABILITIES | | | 1,784,471.03 |

FUND EQUITY

| | | | |
|------------------------------|---------------------------------|--------------|---------------|
| 590-000-395-000 | RETAINED EARNINGS | 7,950,790.69 | |
| | REVENUE OVER EXPENDITURES - YTD | 476,925.78 | |
| TOTAL FUND EQUITY | | | 8,427,716.47 |
| TOTAL LIABILITIES AND EQUITY | | | 10,212,187.50 |

CITY OF CARO

BALANCE SHEET

JUNE 30, 2024

FUND 591 - WATER OPER/MAINT FUND

ASSETS

| | | | |
|-----------------|--------------------------------|-----------------|--------------|
| 591-000-001-100 | WATER OPER & MAIN CASH | 2,268,928.32 | |
| 591-000-003-001 | WATER RESERVE REPLACE REPAIRCD | 105,652.63 | |
| 591-000-004-000 | PETTY CASH | 100.00 | |
| 591-000-011-001 | WATER REPLACE/REPAIR SAVINGS | 59,730.56 | |
| 591-000-033-000 | ACCTS RECEIV - UTILITY BILLING | 38,013.18 | |
| 591-000-033-001 | ACCT RECEIVABLE UNBILLED | 88,855.00 | |
| 591-000-041-000 | ALLOWANCE FOR BAD DEBTS | (9,960.00) | |
| 591-000-101-000 | INVENTORY | 53,000.00 | |
| 591-000-123-000 | PREPAID EXPENSES | 5,647.56 | |
| 591-000-130-000 | LAND | 115,923.22 | |
| 591-000-136-000 | BUILDINGS | 1,235,203.33 | |
| 591-000-137-000 | ACCUM DEPRECIATION BUILDINGS | (792,452.37) | |
| 591-000-140-000 | EQUIPMENT | 1,672,106.76 | |
| 591-000-141-000 | ACCUM DEPRECIATION EQUIPMENT | (1,409,985.54) | |
| 591-000-152-000 | SOURCE OF SUPPLY | 983,599.42 | |
| 591-000-153-000 | ACCUM DEPREC SOURCE OF SUPPLY | (777,897.54) | |
| 591-000-159-000 | METERS | 298,539.18 | |
| 591-000-160-000 | ACCUM DEPRECIATION METERS | (298,539.18) | |
| 591-000-161-000 | TRANSMISSION LINES | 5,858,477.07 | |
| 591-000-162-000 | ACCUM DEPRECIATION TRANS LINES | (2,179,854.79) | |
| TOTAL ASSETS | | | 7,315,086.81 |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|-------------------|---------------------------|------------|------------|
| 591-000-251-000 | ACCRUED INTEREST PAYABLE | 1,663.96 | |
| 591-000-255-000 | WATER RENTER DEPOSITS | 10,014.69 | |
| 591-000-311-000 | DWRF LOAN ARSENIC PROJECT | 313,215.00 | |
| TOTAL LIABILITIES | | | 324,893.65 |

FUND EQUITY

| | | | |
|------------------------------|---------------------------------|---------------|--------------|
| 591-000-395-000 | RETAINED EARNINGS | 7,230,938.67 | |
| | REVENUE OVER EXPENDITURES - YTD | (240,745.51) | |
| TOTAL FUND EQUITY | | | 6,990,193.16 |
| TOTAL LIABILITIES AND EQUITY | | | 7,315,086.81 |

CITY OF CARO

BALANCE SHEET

JUNE 30, 2024

FUND 596 - SANITATION FUND

ASSETS

| | | | |
|-----------------|------------------------------|-------------|------------|
| 596-000-001-100 | SANITATION FUND CASH | 57,230.30 | |
| 596-000-026-003 | DELINQ TAX RECEIVABLE 1999 | 6.20 | |
| 596-000-026-004 | DELINQ TAX RECEIVABLE 2000 | 4.85 | |
| 596-000-026-006 | DELINQ TAX RECEIVABLE 02 | 10.36 | |
| 596-000-026-007 | DELINQ TAX RECEIVABLE 03 | 28.03 | |
| 596-000-026-008 | DELINQ TAX RECEIVABLE 2004 | 39.91 | |
| 596-000-026-009 | DELINQ TAX RECEIVABLE 2005 | 1.13 | |
| 596-000-026-010 | DELINQ TAX RECEIVABLE 2006 | 142.73 | |
| 596-000-026-011 | DELINQ TAX RECEIVABLE 2007 | 79.39 | |
| 596-000-026-012 | DELINQ TAX RECEIVABLE 2008 | 154.88 | |
| 596-000-026-013 | DELINQ TAX RECEIVABLE 2009 | 171.61 | |
| 596-000-033-000 | ACCOUNTS RECEIVABLE - UB | 38,395.91 | |
| 596-000-033-001 | ACCOUNTS RECEIVABLE UNBILLED | 36,871.00 | |
| 596-000-041-000 | ALLOWANCE FOR BAD DEBTS | (5,000.00) | |
| 596-000-123-000 | PREPAID EXPENSES | 1,614.78 | |
| TOTAL ASSETS | | | 129,751.08 |

LIABILITIES AND EQUITY

FUND EQUITY

| | | | |
|------------------------------|---------------------------------|------------|------------|
| 596-000-390-000 | FUND BALANCE | 125,036.32 | |
| | REVENUE OVER EXPENDITURES - YTD | 4,714.76 | |
| TOTAL FUND EQUITY | | | 129,751.08 |
| TOTAL LIABILITIES AND EQUITY | | | 129,751.08 |

CITY OF CARO

BALANCE SHEET

JUNE 30, 2024

FUND 661 - EQUIPMENT FUND

ASSETS

| | | | |
|-----------------|-------------------------------|-----------------|--------------|
| 661-000-001-100 | EQUIPMENT FUND CHECKING | 423,089.06 | |
| 661-000-123-000 | PREPAID EXPENSES | 1,540.11 | |
| 661-000-140-000 | EQUIPMENT ACCOUNT | 1,980,570.24 | |
| 661-000-141-000 | ACCUM DEPRECIATION EQUIP ACCT | (1,195,022.27) | |
| | | | |
| | TOTAL ASSETS | | 1,210,177.14 |

LIABILITIES AND EQUITY

LIABILITIES

| | | | |
|-----------------|---------------------|------------|------------|
| 661-000-214-000 | DUE TO GENERAL FUND | 214,817.89 | |
| | | | |
| | TOTAL LIABILITIES | | 214,817.89 |

FUND EQUITY

| | | | |
|-----------------|---------------------------------|------------|--------------|
| 661-000-390-000 | FUND BALANCE | 858,623.37 | |
| | REVENUE OVER EXPENDITURES - YTD | 136,735.88 | |
| | | | |
| | TOTAL FUND EQUITY | | 995,359.25 |
| | | | |
| | TOTAL LIABILITIES AND EQUITY | | 1,210,177.14 |